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## GARIBALDI URBAN RENEWAL AGENCY MEETING

Tuesday, February 21, 2012  
Council Chambers, 6:30 P.M.

### I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular GURA meeting at 6:30 p.m. Present were GURA Port liaison Val Folkema, Mayor Suzanne McCarthy, Council President Terry Kandle, Vice President Jerry Bartolomucci, Council members Betty Thomas and John Foulk, City Manager John O'Leary, Assistant City Manager Mary DeLoria, Deputy Robert Pippenger, City Planner Jay Sennewald, Joe Wrabek, Eugene Tish, Gus Meyer, Gary Nothstein, Vicki Goodman, Darus Peake, Linda Buell, Kelly Barnett, John Holloway, and Marcus Hinz. Chair Everett Brown was excused.

### II. APPROVAL OF MINUTES

- A. February 22, 2011, Regular Meeting
- B. April 19, 2011, Special Meeting
- C. May 2, 2011, Budget Committee Meeting
- D. June 20, 2011, Special Meeting
- E. December 19, 2011, Special Meeting

**MOTION made by Cm Folkema to approve the minutes as presented. Seconded by Cn Bartolomucci. AYES: Folkema, McCarthy, Kandle, Bartolomucci, Thomas, Foulk. None opposed. MOTION PASSED.**

### III. APPROVAL OF FINANCIAL REPORTS

O'Leary specifically noted the expenditure in Materials and Services that exceeded the total budgeted amount for that category. O'Leary explained that this was a result of having the City's auditors review GURA's FY 2010-2011 financial reports for statutory compliance, and that staff had not been aware of what this service would cost at the time the budget had been prepared last year. O'Leary said that he would work with the auditor this year to ensure that this amount is correctly noted in the financial reports and budget. **MOTION made by Cm Folkema to approve the financial reports as presented. Seconded by Cn Thomas. AYES: Folkema, McCarthy, Kandle, Bartolomucci, Thomas, Foulk. None opposed. MOTION PASSED.**

### IV. APPROVAL OF BUDGET CALENDAR

**MOTION made by Cn Kandle to approve the budget calendar as presented. Seconded by Cn Foulk. AYES: Folkema, McCarthy, Kandle, Bartolomucci,**

**Thomas, Foulk. None opposed. MOTION PASSED.**

V. ELECTION OF CHAIR AND VICE CHAIR

Mayor McCarthy noted that the Urban Renewal Agency appeared to be short by two members, which O'Leary confirmed. Consensus to delay election of positions until two new members are appointed.

VI. UPDATE ON DOWNTOWN REVITALIZATION AND REDEVELOPMENT INCENTIVE PROGRAM

O'Leary noted that one application had been received for the program but was rejected due to not being timely filed and for being incomplete. O'Leary also stated that the applicant did not qualify because the project was for a residence. Cm Folkema noted that she welcomes the opportunity to assist applicants in writing a qualifying application.

VII. STAFF REPORT

O'Leary discussed the lack of response to the agency's membership outreach, noting that the board may wish to solicit new members. Tax revenues for the fiscal year 2012-2013 are expected to be lower than projections because of reduced property tax assessments. Staff continues to work on the 12th Street project and anticipates being ready to put it out for bid in March, with hiring a contractor by mid-May.

ADJOURNMENT

Mayor McCarthy adjourned the meeting at 6:40 p.m.

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Suzanne McCarthy, Mayor

ATTEST:

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John O'Leary, City Manager