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REGULAR GARIBALDI URBAN RENEWAL BOARD MEETING

Monday, May 17, 2010

Council Chambers, 6:30 P.M.

I. CALL TO ORDER

Chair Everett Brown called the meeting to order at 6:31 p.m.. Present were GURA member William Fouste, Mayor Suzanne McCarthy, Council President Terry Kandle, Council members Roberta Bettis, Jerry Bartolomucci and Betty Thomas, City Administrator John O'Leary, Public Works Director Wayne Schultz and Engineer David Boatman of HBH Engineering.

II. APPROVAL OF FEBRUARY 16, 2010 MINUTES

III. APPROVAL OF MARCH 9, 2010 MINUTES

Chair Brown asked if there were any changes or corrections to the meeting minutes of February 16, or March 9, 2010. Hearing none the Chair asked for a motion. **MOTION made by Cn. Kandle to approve the minutes of the February 16, 2010 and the March 9, 2010 GURA meetings as presented. Seconded by Cn. Bettis. AYES - Brown, Fouste, McCarthy, Kandle, Bettis, Bartolomucci, Thomas. NAYS - None. MOTION PASSED.**

IV. APPROVAL OF MAY 3, 2010 BUDGET COMMITTEE MINUTES

Chair Brown asked if there were any changes or corrections to the Budget Committee meeting minutes of May 3, 2010. Fouste asked O'Leary if this budget was increased over last year. O'Leary noted that it was less in expenditures than the current year. O'Leary also noted that Fouste would have an opportunity to comment on next year's budget in June during the special meeting. Hearing no other comments the Chair asked for a motion. **MOTION made by Mayor McCarthy to approve the minutes of the May 3, 2010 GURA Budget Committee meeting as presented. Seconded by Cn. Kandle. AYES - Brown, Fouste, McCarthy, Kandle, Bettis, Bartolomucci, Thomas. NAYS - None. MOTION PASSED.**

V. APPROVAL OF FINANCIAL DOCUMENTS

Chair Brown asked if there were any comments on the financial documents presented. **MOTION made by Cn. Bettis to accept the financial documents for GURA as presented. Seconded by Cn. Bartolomucci. AYES - Brown, Fouste, McCarthy, Kandle, Bettis, Bartolomucci, Thomas. NAYS - None. MOTION PASSED.**

VI. OLD BUSINESS

4th Street Intersection Changes / Update: O'Leary reviewed his staff report with the Board and explained that a number of changes needed to be made to the current scope of the 4th Street intersection improvement project to increase the cost-effectiveness of the work being done. O'Leary noted that some of these changes were opportunistic and some were necessary to avoid redundant costs later. Cn. Bettis asked O'Leary if the changes identified in his staff report pertaining to the undergrounding of conduits for electrical lines were a result of information received from Tillamook PUD after the bid document had been completed.

O'Leary confirmed that they were. **MOTION made by Mayor McCarthy to approve the changes for the 4th Street Intersection Project with additional costs above the stated contract amount totaling \$20,995. Seconded by Cn. Bartolomucci.** Cn. Kandle asked about the necessity to own the street lights being installed with this project. O'Leary explained that Tillamook PUD had a policy of only owning street lights that they picked out and purchased. O'Leary noted that the street lights that GURA had decided on would not be acceptable to Tillamook PUD, and as a result the City would need to own and maintain them. The Board and O'Leary discussed the requirements and liabilities of owning these street lights. **AYES - Brown, McCarthy, Kandle, Bettis, Bartolomucci, Thomas. NAYS - Fouste. MOTION PASSED.**

VII. NEW BUSINESS

Transportation Enhancement Grant: O'Leary explained that he wanted permission to apply for a Transportation Enhancement grant through ODOT. O'Leary described what the grant could generally be used for, and noted that the minimum amount that could be applied for would be \$200,000. O'Leary said that the average amount granted was between \$1,000,000 and \$1,500,000, and that this would require roughly a minimum of an 11% match. The Board and O'Leary discussed priorities of GURA, and O'Leary explained that he would prefer to use intersections identified in the Downtown Master Plan for this grant due to time requirements for the applications. **MOTION made by Cn. Kandle to authorize the City Administrator to apply for a Transportation Enhancement grant offered through the Oregon Department of Transportation on behalf of the Garibaldi Urban Renewal Agency, and authorize the City Administrator to expend up to \$10,000 on preliminary engineering and cost estimates necessary to develop this application. Seconded by Cn. Thomas. AYES - Brown, McCarthy, Kandle, Bettis, Bartolomucci, Thomas. NAYS - Fouste. MOTION PASSED.**

Membership: Chair Brown asked O'Leary about reviewing the existing membership, expressing concerns that Doris Mengel may not be able or interested in continuing to participate on the Board. O'Leary said that he would report on this matter at the next regular meeting.

Next Steps: Mayor McCarthy noted that GURA needed to review its priorities and requested that the Chair consider scheduling a workshop. O'Leary and the Board discussed this and O'Leary said that would email some dates for workshop to all the Board members and they could set the date at the next meeting. Cn. Bettis commented that she wanted to see GURA's business loan/grant program move forward. Bettis felt that direct loans and grants to businesses and properties in the district would increase property values and ultimately increase assessed values. Chair Brown asked O'Leary to prepare a report on current priorities established by GURA to be discussed at the proposed workshop.

VIII. ADJOURNMENT

Chair Brown adjourned the GURA meeting at 7:05 pm.

Everett Brown, GURA Chair

ATTEST:

John O'Leary, City Administrator