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THE CITY OF GARIBALDI IS AN EQUAL OPPORTUNITY PROVIDER

REGULAR GARIBALDI CITY COUNCIL MEETING

Monday, March 15, 2010
Council Chambers, 7:00 P.M.

6:00 p.m. - EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i) - PERFORMANCE EVALUATIONS OF PUBLIC OFFICERS AND EMPLOYEES

Executive Session pursuant to ORS 192.660(2)(i) - performance evaluations of public officers and employees - from 6:00 p.m. to 6:45 p.m. with Mayor Suzanne McCarthy, Council President Terry Kandle, Council Vice President Roberta Bettis, Council Member Jerry Bartolomucci, and Administrator John O'Leary in attendance. Council reviewed the Administrators performance since October. No decisions were made in executive session.

REGULAR CITY COUCIL MEETING TO FOLLOW

I. CALL TO ORDER

Mayor Suzanne McCarthy called the council into the regular meeting of the Garibaldi City Council at 7:00 pm. Present were Council President Terry Kandle, Council members Jerry Bartolomucci, Roberta Bettis, Betty Thomas, City Administrator John O'Leary, Public Works Director Wayne Schultz, Fire Chief Jay Marugg, Planning Commission Chair Bil Luth and Joe Wrabek representing the Headlight Herald.

II. CONSENT CALENDAR

Mayor McCarthy asked if any council member would like to add or remove a topic from the consent calendar.

- A. February 16, 2010, Regular City Council Meeting Minutes
- B. Acknowledgment of City financial documents and payment of bills for February 2010
- C. Resolution to Transfer Funds from the TRT Fund to the PSE Fund for Fire Equipment
- D. Resolution to Appoint City Attorney Joan Kelsey as a Successor Trustee for the City of Garibaldi

MOTION made by Cn. Bettis to approve the consent calendar as presented. Seconded by Cn. Bartolomucci. AYES: McCarthy, Kandle, Bettis, Bartolomucci, Thomas. None opposed. MOTION PASSED.

III. PUBLIC COMMENT

None.

IV. CORRESPONDENCE

- A. *Tillamook Lightwave Support Letter Request and Support Letter*: O'Leary explained that the City had been given very little time to respond to this request and that he had taken the initiative to write a support letter. Bettis asked how this would project would benefit Tillamook County. O'Leary explained that this would increase internet band-width in the County.
- B. *Grant Application Denial Letter - DLCD*: O'Leary explained that this was a response to the grant application made by the City to facilitate planning the marina expansion for the Port of Garibaldi. O'Leary noted that this was not a surprise and that and that the Port and the City would continue to work on this project.
- C. *Information on the Denis Edwards Tunnel*: O'Leary noted that this was provided for the Council's information and that they did not need to act on it.

OLD BUSINESS

- A. *Draft City-Wide Lighting Ordinance*: Kandle reported that he had discussed this with the Planning Commission and that it was determined that this needed to be in the nuisance section of the City's code. Council discussed the draft language and directed O'Leary to schedule a workshop for this subject in June, and after the City's Attorney had reviewed the draft language.
- B. *Draft Amendment to the Administrator, Treasurer, and Council Rules Ordinances*: O'Leary noted that the Attorney had not made any significant changes to these drafts and asked if the Council would consider passing these in April. Council directed O'Leary to place the final drafts of these ordinances on the April agenda for passage.
- C. *Job Description for the Fire Chief*: The Council and staff discussed the draft job description presented by the Fire Chief. **MOTION made by Kandle to adopt the job description for Fire Chief as presented with typographic corrections. Seconded by Thomas. AYES - McCarthy, Kandle, Bettis, Bartolomucci, Thomas, NAYS - none, MOTION PASSED**
- D. *Performance Evaluation for the City Administrator*: Council reviewed the evaluation of the Administrator and discussed goals for the next year. The Council directed O'Leary to provide employee policies within the next fiscal year and to refine the land use/building permit process for the City.

IX. NEW BUSINESS

- A. *Approval of a Housing Rehabilitation Loan Recipient to Transfer Property Ownership to a Trust*: O'Leary noted that the Attorney recommended a policy resolution to address this issue after the packet had been put together. O'Leary said that he would need to place this on the April agenda.

STAFF REPORTS

Legal: The Council and O'Leary discussed the Attorney's recommendation for a charter amendment to clarify organizational structure for the City. Council directed the Attorney to prepare a report and draft amendment for the Council's consideration.

Fire: Council noted the Fire Chief's report and asked if he had anything to add. Chief Marugg talked about the standardization of tsunami sirens on the Oregon coast. Marugg noted that the cost of the siren modification were not significant, and the public education would be needed after the modifications were made.

Police: Council noted the County Sheriff's time sheet and invoice.

Public Works: Director Schultz reviewed his report with the Council.

Planning: Bil Luth reported on topics the Planning Commission is currently working on. Luth, the Council and O'Leary discussed accessory structure language and recommendations from the Planning Commission that the current standards be better defined.

Admin: O'Leary noted that he is continuing to work on the FY 10/11 budget.

X. COUNCIL REPORTS

Council members reported on various issues.

XI. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 8:16 p.m.

Hon. Suzanne McCarthy, Mayor

ATTEST:

John O'Leary, City Administrator