

CITY COUNCIL REGULAR MEETING MINUTES

Monday, October 17, 2022 - 6:30 p.m.

Community Hall, Garibaldi City Hall, 107 6th Street, Garibaldi, OR 97118 and via Zoom

I. CONVENING OF MEETING/ PLEDGE OF ALLEGIANCE /

Mayor Tim Hall called to order the city council work session at 5:19 pm. Present were Council members Tim Hall, Katie Findling, Judy Riggs, and Laurie Wandell. City staff present were City Manager ProTem/Fire Chief Jay Marugg, Division Chief Blake Paulsen, Admin II Kylie Poklikuha and Public Works Director Kelly West. Guests included Jack Anderson, Linda Bade, Roger Cooper, Nathan Findling, Val Folkema, David Laine, Susan Newman, Carolee North, Norman "Budd" Shattuck, Roland Sheldon, Wendy Woodrum, Helen Wright, and others.

II. PUBLIC HEARING: NONE

III. CONSENT CALENDAR

- A. Approval of Minutes - August 11, 2022 Special Council Meeting
- B. Approval of Minutes - August 15, 2022 Regular City Council Meeting
- C. Approval of Minutes - August 25, 2022 Special Council Meeting
- D. September 2022 Financials and Bank Statements

MOTION made by Cn Wandell to approve the consent calendar. Seconded Cn Findling. All for the vote 5-0. Motion Passed.

IV. PUBLIC COMMENT:

Jack Anderson - Expressed thanks for paving and new meters and concern on alleged loan payments

V. PRESENTATIONS: NONE

VI. CORRESPONDENCE:

Andrea Shelby, Resident - Letter of Interest, Planning Commission

MOTION made by Cn Riggs to accept Andrea Shelby's letter of interest to the Planning Commission. Seconded Cn Findling. All for the vote 5-0. Motion Passed.

VII. OLD BUSINESS

- A. Collective Bargaining Agreement

MOTION made by Cn Findling to accept the Collective Bargaining Agreement. Seconded Cn Wandell All for the vote 5-0. Motion Passed.

B. Supplemental Budget

Council scheduled a Special Council Meeting November 2nd at 4:30pm to review and possibly approve the supplemental budget. Discussion on the public notice requirements and the need for the supplemental budget.

C. US Coast Guard Building

Mayor Hall reported he has been looking into the feasibility study and grants through the League of Oregon Cities. He noted that it would not be a taxpayer-based project, only grant funded. If the city does not accept the building, it will be demoed. Discussion on timelines, grant funding, and the need for more time for audits and assessments.

D. City Manager Recruiting Firm Selection

Discussion on the proposals submitted by the three recruiting firms.

MOTION made by Cn Riggs to accept proposal from HR Annie/True Calling with staff exploring guarantee clause in the proposal. Seconded Cn Wandell. All for the vote 5-0. Motion Passed.

VIII. NEW BUSINESS

A. GURA Applications (emailed 10/7/22)/Schedule Quarterly GURA Meetings

Discussion on applications submitted and letters of support. Carolee North noted that she was on the GURA committee as was Val Schumann when it started, as a way for the community to invest in itself. She noted that the use of the building is not an issue, as it is to help the appearance of the building. North reviewed the history of the GURA program and questioned the time frame for approval. Discussion on the process for approving the application and scheduling the necessary GURA meeting to officially approve the applications.

B. CPA for Budget & Audit Functions

Linda Bade provided an audit update and Cn Findling reviewed the criteria the city is looking for the request for proposals. Staff to prepare a request for proposals.

MOTION made by Cn Findling to have staff prepare an RFP be prepared for getting a CPA for budget and audit functions. Seconded Cn Wandell. All for the vote 5-0. Motion Passed.

C. Surplus FD Vehicle - Dodge Durango

Staff directed to write a resolution to vote on and approve the surplus fire department vehicle at the next meeting.

D. 2018 Fire Code Adoption

Jay Marugg, Fire Chief, spoke about the newest fire codes and the possible need for the city to adopt it. Marugg will look into it and report back.

IX. STAFF REPORTS

- A. Public Works Report
- B. Fire Chief's Report
- C. Sheriff's Report
- D. City Manager's Report

X. COMMITTEE REPORTS: NONE

XI. COUNCIL COMMENTS

Cn Foresman: Expressed appreciation of new remote read water meters.

Cn Riggs: Reported on several community activities.

Cn Wandell: Reported on her activities for cameras on the G.

Cn Findling: Reported on financial progress and fixing coding issues with the city staff.

Mayor Hall: Reported on recent activities and meetings he has attended and provided an update on electronic your speed signs.

XII. ADJOURNMENT

The regular council meeting adjourned at 8:04 p.m.

Tim Hall, Mayor

ATTEST:

Jay Marugg, City Manager Pro Tem



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JAY MARUGG FIRE CHIEF
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Overview:

November/December 2022

In November we responded to 19 calls, our 2022 year to date calls are at 245 calls. This is very significant being last year we responded to 187 calls for the year. This is putting more additional strain on our volunteers and our fire system county wide. We will continue to operate at peak status and continue to provide the highest level of service to our communities.

As many of you have seen, the Fire Levy for the city of Garibaldi passed and will go into effect next fiscal budget year. This levy funds our paid staff and will continue to allow us to move forward with priority projects including district formation.

PUD Lot Donation:

Division Chief Paulsen will be attending the board meeting December 20th to discuss transfer process and procedure.

Volunteer Association update:

The volunteers have switched the G lights over to red for the holidays. They also have cleaned out the service road trail down to the G.

2022 Grants:

The AFG Regional Grant with Rockaway Fire awarded continues, Chief Hesse and Division Chief Paulsen have submitted a spec to the vendors and will be receiving bids back this month. We are hoping to have new SCBA packs in service this coming spring.

We received letters from the other 2 AFG grants which we did not receive. These being federal grants and our city financial audits not up to date may have been the reasoning for denial.

We are still waiting on several other state grants to post awards.

- Oregon SPIRE- Low Water Rescue Boat- **AWARDED**
- OSFM Type 6 Engine Grant; **Pending**
- OSFM Staffing Grant- **Pending**
- OSFM Wildfire Reduction Grant- **Due Jan. 31, 2023**

Fire District Talks:

We Continue working on implementing a cohesive operational plan continuing to grow our departments together. Between training drills, classes, and mutual aid responses; we have made tremendous progress toward our goals of a district. Bay City and Garibaldi will be working to form a new IGA early in 2023 to further our partnership and continue to reach our set goals.

Bay City, City Manager Liane Welch has volunteered to head this new IGA and coordinate the district formation forward to completion. This will include many city and fire district leaders and community stake holders.

We will be working to create public information platforms and keep our citizens involved with our progress. Please be on the look out for future information and citizen polls that will help us decide what services at what costs should be looked into to provide for the new district.

County Fire Issues:

Per the new Ambulance Service Agreement (ASA) between the Tillamook County Commissioners and Adventist Health. EMS Staffing has been approved to drop from 4 ambulances with a backup ambulance to

only 3 ambulances with no back up. This has already created a significant strain on the EMS transport system at Adventist. How will this affect us, less ambulances and more calls require fire departments to respond and wait longer for the next closest ambulance to respond. This is sometimes waiting for an ambulance to respond from Astoria or Newport. Discussions continue with Tillamook Adventist with hope that we can find ways to collaborate and work together to provide the highest quality of service to our communities.

Training:

We are continuing to train with Bay City regularly on our respectable training nights. Recently we have brought our fire officer groups together more to train and work on mutual aid response coverage with the duty officers. Our volunteers have been continuing to hon on their skills in Vehicle Extrication, Live Fire Scenarios and Water Supply from Hydrants. DC Paulsen and DC Christensen continue to work on training program improvements and consistent training between the agency's volunteers.

Blake Paulsen
Division Chief- Training

If you have any questions regarding this report, you may contact me at any time.

Respectfully,

Jay Marugg
Fire Chief
Garibaldi Fire Department
Jay.marugg@garibaldi.gov

Public Works Staff Report December 2022

Water System Tasks

- Monthly samples have been completed
- Filed monthly PH reports
- Weekly CL2 and PH samples are being done 3 times a week
- SOC, VOC and RAD samples have been completed
- Meters have been installed and reading
- 25 large meters have been delivered
- Completed water shut off's
- Delivered door hangers
- Dealt with leak at old mill
- Annual water production report has been completed
- Water treatment operations, fixed caustic feed leak
- Called to check out leak on driftwood no leak found

Wastewater System Tasks

- All DEQ monitoring has been completed weekly
- Meeting with PUD to do an energy audit overview on wastewater plant
- Cleaning of plant
- Cleaned contact chambers
- Plant check, collected composite samples
- Filled monthly NET DMR
- Dealt with screenings at WWTP
- Cleaned and stored tank off roll off
- Decanted and transferred sludge in digester
- Worked on our chemical pumps
- Tested decanter magnetic switches
- Generator check out and washed lab rags
- Started on Wastewater Master plan

Collection's System Tasks

- Weekly inspections have been completed at each of the lift stations
- Cleaned all lift stations
- Pulled and replaced lift station one pump
- Trying to deal with excessive I&I in collection system
- Completed smoke testing of complete wastewater collection system
- Found major I&I intrusion at 2nd and 101
- Had sewer main clean and camera' d on 101 from driftwood to 12th
- Found a couple issues we will have to deal with

Streets Tasks

- Weeded Bay Lane culvert and overflow
- Checked stormwater culverts
- Cleaned out Bay Ln Culvert
- Cleaning culvert for storm water
- Set up Christmas tree and decorations for season
- Cleaned up garbage on main street
- Submitted Public Road Mileage report

Public Works Tasks

- Refueled generators preparing for power outages
- Had fuel tanks topped off
- Had shop heater worked on and ordered parts
- Utility locates
- Moved sweeper to pole building for winter
- Attended OAWU yearend conference
- Nick and Everton attended water/wastewater training in Grand Ronde
- I attended a winter prep meeting in Astoria
- I also attended a fall supervisor training in Tillamook (CIS)
- Completed several CIS trainings