

## REGULAR COUNCIL MEETING AGENDA NOTES

Tuesday, January 16, 2017

Council Chambers, Garibaldi City Hall

7:00 P.M. – REGULAR COUNCIL MEETING

### I. CALL TO ORDER

Mayor McCarthy should call the regular Council meeting to order.

### II. CONSENT CALENDAR.

#### A. *Approval of Minutes – December 16, 2018 Regular City Council Meeting.* *(PAGES 2 – 5)*

If there are any questions about any of the item(s) above, please let me know before someone makes any motions regarding the consent calendar. If there are no objections to the consent calendar I would recommend a **MOTION to approve the consent calendar as presented**. Please remember that the consent calendar has to be approved by unanimous vote of those present.

If anything is removed by a council member, please make a **MOTION to approve the consent calendar with item(s) *[note the appropriate letter(s)]* removed to new business**.

### III. PUBLIC COMMENT

Nothing Scheduled.

### IV. PRESENTATIONS

Nothing scheduled.

### V. CORRESPONDENCE

None.

### VI. COMMUNITY REPORTS

Nothing in the packet.

### VII. OLD BUSINESS

None.

### VIII. NEW BUSINESS

#### A. *Proposed Changes to Zoning – C-1, Multi-family Developments (Discussion Only):* Nothing in the packet. This is only a discussion regarding the multi-family development standards in the City's zoning code.

Staff would like to recommend a change to the existing zoning standards that allow increased density in the C-1 zone, and possibly the WM zone, to allow for more compact multi-family developments. Currently, the standards don't take into account multiple floors

in a building or number of bedrooms per unit. Based on conversations with developers interested in building these types of facilities in Garibaldi, staff believes that we may be able to increase our development options if we make some modifications to allow for an increase density. This is something that we can do within our code, there are other communities in the state that have done this, and this does create the opportunity for more affordable workforce housing in Garibaldi. At this time staff is only looking for feedback from the council. If there's consensus by council to explore this more, staff will discuss this with the planning commission and report back.

## IX. STAFF REPORTS

- A. Legal – Nothing in the packet.
- B. Fire – Nothing in the packet. Jay said he be giving a verbal report during the meeting.
- C. Police – (PAGES 33 – 35).
- D. Public Works (December) – (PAGES 36 – 41).

Also, City Engineer's report (December) (PAGES 42 – 44)

- E. Planning and Admin Report: I'll provide a verbal report on planning during the meeting.

Fire Chief: I'm working on an offer to James Rhyce to be the Garibaldi Fire Chief. He has passed a background and reference check. He should be able to start in mid-February; however, he and I still have some details to work out. I may have more to report during the meeting.

New Assistant City Manager/Finance Officer: I have completed the recruitment process for this position and hired Geoff Wullschlager, who was more recently the city manager in Wheeler. Geoff will be starting on January 16<sup>th</sup>. He won't be able to attend this month's council meeting due to a prior commitment. He will attend meetings in the future.

We have a Goal Setting workshop scheduled for March 5<sup>th</sup>. Also, the first of the four free training sessions has been developed, and I sent a training summary by email to the council members in the last few days. So far, I've only heard back from Marline on what date to set; however, I thought it would make sense to have the training and the Goal Setting workshop on the same day. We can discuss this further during the meeting.

I'll have more to report on during the meeting.

## X. COUNCIL REPORTS

*[I've included the Council Goals for 2017 on (PAGES 45 – 46) and a calendar for the next three months (PAGES 47 – 49) in this section]*

## XI. ADJOURNMENT

No motion is necessary, simply adjourn and state the time for the record.

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## **REGULAR COUNCIL MEETING AGENDA**

**Tuesday, January 16, 2018 – 7:00 P.M.**

*(moved from Monday in observance of Martin Luther King Jr. Day)*

Council Chambers, Garibaldi City Hall, 107 6<sup>th</sup> Street, Garibaldi, Oregon

### REGULAR CITY COUNCIL MEETING

- I. CALL TO ORDER
- II. CONSENT CALENDAR
  - A. Approval of Minutes – December 11, 2017 Regular City Council Meeting
- III. PUBLIC COMMENT

Nothing Scheduled
- IV. PRESENTATIONS

Nothing Scheduled
- V. CORRESPONDENCE

None
- VI. COMMUNITY REPORTS

None
- VII. OLD BUSINESS

None
- VIII. NEW BUSINESS
  - A. Proposed Changes to Zoning – C-1, Multi-family Developments - *Discussion Only*
- IX. STAFF REPORTS
- X. COUNCIL REPORTS
- XI. ADJOURNMENT

+ Supporting documents for this agenda are available at City Hall.

+ This notice has been posted at City Hall, City Reader Board, Post Office, and Library.



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## REGULAR GARIBALDI CITY COUNCIL MEETING

Monday, December 11, 2017

Council Chambers, 107 6<sup>th</sup> Street, Garibaldi, 7:00 P.M.

### I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular City Council meeting at 7:00 p.m. Present were Council members Jordan Grice, Judy Riggs, Norm Shattuck and Marlene Westerfield, Jack Anderson, Connye Corey, Paul Daniels, Joe Gierga, Siggi Gierga, Susan Newman, Rolland Sheldon, JoAnne Smith, Deputy Troy Jackson and Deputy Michael Reeves, Fire Chief Jay Marugg, Garibaldi Public Works System Operator Martin McCormick, City Manager John O'Leary, Administrative Assistant 2 Kylie Poklikuha, and approximately 12 others.

### II. PUBLIC HEARING

Mayor McCarthy read aloud the following, "This is a public hearing of the Garibaldi City Council to hear public testimony on the proposed changes to the service rates for R Sanitary Service within the City of Garibaldi. Per the rules of the exclusive franchise agreement between the City and R Sanitary Service, the Garibaldi City Council will take any testimony tonight into consideration before taking action on the proposed rates. Per the requirements of the existing franchise agreement, a notice for this hearing was run in the November 22, edition of the Headlight Herald. The proposed rate schedule has been available at Garibaldi City Hall for inspection by the public since that time, and tonight the Council will either make a decision on approving the proposed rates, or continuing this hearing to another date. At this time, I will ask if the City Manager has received any written correspondence or testimony regarding this matter."

O'Leary read aloud correspondence received from Jane Anderson, 602 Fir Avenue, regarding the possibility of adding mandatory garbage service to city water/sewer service to eliminate burn barrels, and reduce trash dumping in the city and forests.

Mayor McCarthy read aloud the following, "At this point, I'll ask if there are any comments from the public regarding the proposed rate increase. Please state your name and address for the record, and please keep your comments to three minutes or less."

Hearing none, Mayor McCarthy closed the hearing at 7:06pm.

### III. CONSENT CALENDAR

Mayor McCarthy asked if any council member wanted to remove any item from the Consent Calendar to Old Business. Cn Shattuck requested Item B be removed. Mayor McCarthy asked for a motion on the amended Consent Calendar.

A. Approval of Minutes – May 30, 2017 Regular City Council Meeting

**MOTION made by Cn Grice to approve the consent calendar as amended. Seconded by Cn Riggs. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.**

### IV. PUBLIC COMMENT

Connie Corey, 910 Birch – Question on Fire Chief progress, Assistant City Manager/Finance Officer question and lack of updated minutes online

JoAnne Smith, 400 3<sup>rd</sup> - Assistant City Manager/Finance Officer posting in Headlight Herald timing.

Susan Newman, 810 Birch – Complaint of motor homes moving around town, littering, would like to know what can be done regarding enforcement and the need for a full time Assistant City Manager/Finance Officer.

Rolland Sheldon, 615 Ginger – Questioned where the money for the position of Assistant City Manager/Finance Officer is coming from out of the current budget. Noted that this would cost the city a lot of money, and didn't see the need. Commented on the cost of the position. Also noted that the previous Fire Chief should be involved in the interviews for the new Fire Chief. Asked for a definition of "termination for cause" for city employees.

Linda Shattuck, 207 Birch – Stated concerns over the "new" position for Assistant City Manager/Finance Officer, and would like the position to be removed. Expressed concerns with the high salaries of the current City Manager, the new Assistant City Manager/Finance Officer, City Engineer and the new Fire Chief. Stated that she no longer trusts the city, disapproves of paying for the Fire Chief applicants to travel for the interview, and questioned what the City Manager will do since the new Assistant City Manager/Finance Officer will be doing.

Jack Anderson, 602 Fir – Expressed concerns with new Fire Chief and other high paid positions in the city, concerned with five staff in the office and two public works personnel in the field.

Joe Gierga, 606 Ginger – Asked about the status on paving of Ginger Avenue and commented on garbage service.

O'Leary addresses the public comments starting with the status of Ginger Avenue paving, noting that the street is not actually located in the right of way, which is one of the issues that city staff wished to address with the project.

O'Leary discussed the status of hiring the new Fire Chief, and responded to some of the issues expressed by the public on this matter.

O'Leary addressed the RV parking issue, noting that the Deputies are working on that problem, and asked that anyone that observes a violation of city code associated with this issue contact the Sheriff's Department. Deputy Jackson gave

out the non-emergency number and stated that if someone calls, an officer will respond and attempt to address the matter.

O'Leary discussed filling the vacant Assistant City Manager/Finance Officer, which was not new and had been vacant for the past 18 months, and noted that he had decided not to fill that position when it had been vacated. O'Leary explained that he had reevaluated the administrative process over the course of a year to determine what actions to take, and had determined that filling the position was necessary in the last several months. O'Leary also noted that the Council's goals are all subject to administrative capacity in the City, and explained that to accomplish the City's short-term and long-term goals that an increase in administrative staff was needed. O'Leary explained that he is seeking to hire someone with a skill-set suited to the current needs of the City, and specifically desires to hire someone that can be immediately be productive, without extensive training, and assist with complex tasks and functions necessary to accomplish the Council's goals.

O'Leary noted that an employee in Public Works had left the City to take a job with ODOT in October, and that after some consideration O'Leary had decided not to fill that position at this time. O'Leary explained that he was funding the Assistant City Manager/Finance Officer's position with the use of resources available from the now-vacant Public Works position, in combination with certain transfers approved by the Council last month. O'Leary also explained that he had made the decision not to fill the vacant Public Works position in current fiscal year, and that he would evaluate the staffing needs in Public Works in conjunction with the development of the FY 18-19 budget. O'Leary acknowledged the concerns of the public and Council regarding this action, and explained that he and other city staff have kept apprised of the workload and conditions in Public Works since Repass left. O'Leary also noted that other options were available to the City to meet the workload of Public Works, such as contracted services, and also noted that his primary concern with the current level of the department's staffing had to do with its capacity to respond to emergencies. O'Leary said that he was keeping this issue in mind as he moved forward, and that he would make himself and other city staff available to respond to emergency issues.

O'Leary addressed a comment regarding the advertisement for the job of Assistant City Manager/Finance Officer in the Headlight Herald. He noted that he had taken the action to run the ad on November 22, before the Council had taken action on the position during their meeting on November 20. O'Leary explained that if the Council had expressed any concerns during the meeting, he wouldn't have accepted any applications or initiated the process of hiring for the position until those concerns had been addressed.

Cn Shattuck questioned the longevity of Sheriff's Deputies working for the City. O'Leary explained that the both the City and the County have struggled with employee retention, but noted that Sheriff's Department has worked with the City on this issue and has done everything possible to provide a long-term deputy for the City. There was further discussion about this and other topics noted above.

V. PRESENTATIONS

Nothing Scheduled

VI. CORRESPONDENCE - North Coast Salmon & Steelhead Enhancement Fund, Inc.

Thank you letter received from North Coast Salmon & Steelhead Enhancement Fund, Inc. O'Leary noted that Mayor McCarthy and others volunteer making sack lunches for this event year.

VI. COMMUNITY REPORT

[NONE]

IX. NEW BUSINESS

A. Emergency Preparedness Manager - Resignation Letter

Council discussed Terry Kandle's resignation letter and accepted it by consensus. O'Leary recommended the new Fire Chief be involved in Emergency Preparedness once the position is filled.

B. Ordinance Amending the Solid Waste Collection Franchise with R-Sanitary - Renewal

O'Leary noted that the renewal extends the franchise agreement for another ten years and there can be rate increases with a public hearing and resolution. Discussion. Cn Westerfield noted that adding mandatory garbage service would be a issue to add.

**MOTION made by Cn Werterfield to adopt an ordinance of the City of Garibaldi amending the Solid Waste Franchise Agreement with R Sanitary Service, and amending the Garibaldi Municipal Code, chapter 8.05, ordinance number 287, ordinance number 165, and ordinance number 318, to renew the City's agreement with R Sanitary Service with all of the same condition of the current agreement for a period of ten years. Seconded by Cn Grice. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.**

C. Resolution Approving Service Rate Increase for R-Sanitary

**MOTION made by Cn Riggs to approve a resolution approving a rate increase for the solid waste collection services provided by R Sanitary Service pursuant to Ordinance number 165 as amended. Seconded by Cn Grice. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.**

D. Procurement of New Water Metering System

O'Leary reported that he intended to develop a replacement plan for the City's current water metering system. O'Leary noted that the current system consists of meters that are over 30 years old, and that these older meters cannot be relied on to be accurate as more time goes by. He explained the City may be eligible for an Oregon Infrastructure Finance Authority (IFA) low interest loan, which would allow the City to replace all the meters at once. He noted that the City would be able to take advantage of new technology that would reduce staff time if the all the existing meters are replaced at the same time. O'Leary noted that the

system staff was considering would use technology that would broadcast usage data over a secure cellular network. The meters report their data every fifteen minutes to a software-based monitoring system, which would allow for improved customer service and create better water system monitoring. Council expressed no concerns over O'Leary developing a proposal for Council, and O'Leary said that he would report back on this at a later date.

IX. STAFF REPORTS

*Public Works.* Report provided in packet. No discussion.

*City Engineer.* Report provided in packet. Lettenmaier noted that the Community Hall project is getting back on track.

*Legal.* None.

*Fire Department.* None.

*Police Department.* None

*Planning/Admin Department.* O'Leary reported that there has been a considerable amount of planning and land use development going on around town, including the possibility of another 6-unit development.

X. COUNCIL REPORTS

Cn Westerfield - None.

Cn Riggs - None.

Cn Shattuck - None.

Cn Grice - Stressed the importance of police presence and patrols around Garibaldi.

Mayor McCarthy - None.

XI. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 9:00 p.m.

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Suzanne McCarthy, Mayor

ATTEST:

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John O'Leary, City Manager



TO: Mayor McCarthy, Cn President Grice, Cn Vice President Riggs, Cn Shattuck, Cn Westerfield, City Manager O'Leary  
FROM: Martin McCormick, Public Works System Operator  
DATE: December 31, 2017  
SUBJECT: Public Works Staff Report

Greetings Mayor, Council and Manager, the month of December was a busy month for the Public Works Department. Aside from regularly scheduled required tasks, public works also performed the following tasks.

- Located Hwy 101 for boring going through town
- Meeting with Blake about S. 9th water and sewer
- Door Hangers
- Checked Greg's marine's meter for leak and talked to crew inside about high usage
- Added cl2 to w/w plant
- Filled hole in at 1111 Garibaldi Ave
- Lift stations
- Took down ribbon at Judy Uprights
- Brought all x-mas lights to plant to be checked and fixed
- Picked up concrete garbage can from Sundance
- Meet with boring outfit about locates and location of bore
- Water leak at wells
- Meeting
- Replaced bad 6" saddle and 2" valve at wells
- Replaced meter box and installed new meter at 17496 Ocean Blvd.
- Meter reads
- Cleaned up from water leak repair at wells
- Helped kylie with x-mas lights
- Located Hwy 101 from Miami to 1st St for boring
- Located Hwy 101 for fiber optic boring
- Put up x-mas lights
- Checked intertie building
- Located Hwy 101 for fiber boring
- Went to Tillamook for cold mix
- Patched streets with cold mix
- Meeting
- Hwy 101 Locate for fiber optic bore
- Dug dirt off road and put ditch back in on Seacliff and court
- Meeting
- Submitted NetDMR
- Replaced air actuator valve on basin 1 for SBR
- Made notes about actuator valve install and adjustment
- Cleaned shop and put away tools
- Meeting
- Worked on NetDMR
- Called Bob from specialty controls about actuator issue
- Reset closed set point on air actuator for basin #1
- Tapped water for service for water line project off of 6th
- Cleaned catch basin off and grubbed ditch out on Seacliff
- Meeting with Advanced excavation about 6th st water line project
- Got parts from wells for water line project on 6th st
- Meeting
- Checked well #2 Check valve
- Installed Valve complex at 6th and Fir for water line project
- Meeting
- Checked intertie building
- Meeting with John
- Fixed toilet in Library
- Locate on 1st St.
- Pressure tested and flushed 6th and Evergreen water line project
- Meeting

- Read meters
- Sewer issue 3rd and Birch
- Call
- Ocean Blvd. low water pressure complaint at new house (Meg Larson)
- Read meters
- Flushed new main and tested 6th and evergreen project
- Fire chief interviews
- Set up for water line switch over on 6th and Evergreen
- Meeting
- Connected 6th St water line project into system
- Meeting
- Backfilled and cleaned up from water line project on 6th and Evergreen
- Locate on strawberry ridge
- Picked up CL2
- Dumped CL2 in Plant
- Drew updated maps for water line project at 6th and Evergreen
- Locate
- Read meters in Barview
- Call
- Made new chemical sampling schedule for 2018
- Meter reads
- Cleaned up water parts in shop from project on 6th and Evergreen
- Put together list of meters in Barview with 100 multipliers
- Took water parts out to cargo container at wells
- Looked into new pressure tank for June Green booster station
- Checked culverts
- Replaced light above fuel pump
- Went to Tillamook for straw bale and parts for light fixture
- Replaced light above fuel pump
- Cleaned shop and office
- Wired up new control pendant for vac truck
- Meeting Blake.
- On HyWy 101 " Boring"
- Meeting City Hall about south 9th St. water line.
- On HyWy 101 " Boring"
- Pick up CL2 for Plant.
- Rocked ditch at 1111 HyWy 101.
- Added CL2 to tanks at Plant.
- Meeting Blake.
- Check out trucks.
- Checked Barview Res. And took ribbon down Strawberry Rd.
- Moved X-mass lights up to Pipe Gallery.
- Picked up Concrete Garbage container (sun Dance) and put away.
- Meeting with Boring outfit.
- Worked on water leak at Wells.
- Meeting Blake
- Fix water leak at Wells.
- Installed meter box and meter on Ocean Blvd.
- Fix water leak at Wells.
- Meeting Blake
- Water sample Barview.
- Water sample Garibaldi.
- Back fill water repair at Wells.
- Washed Back Hoe
- On HyWy 101
- Meeting Blake and Dave O.
- X-mass lights.
- Meeting Blake
- DMR
- Fill pot holes.
- Check out trucks
- HyWy 101
- Dig ditch out at Sea cliff.
- Get ready to change AIR Actuator
- replaced Air actuator on #1 basin
- Recorded all work and calibration done on Air actuator.
- Cleaned shop.
- Cleaned up and checked out Kubota meter reader.
- Meeting with John at City Hall
- Meeting Blake
- Meeting John
- Looked for sprayer for Dave. O.

- Took paper work up to City Hall.
- Reset valve actuator for air (basin #1)
- Tapped new water service at 6th and Fir
- Clean ditch out at Sea cliff.
- Meeting with Blake and Ryan V. about water main on 6th and Evergreen
- Picked up water parts at Wells.
- Meeting Blake
- Looked at Big Well Check valve.
- Worked on 6th and Fir water main project.
- Worked on 6th and Fir water main project.
- Meeting Blake
- Pressure test water main on 6th St.
- Meeting John
- Fixed toilet at City Hall.
- Flushed water main on 6th St (Fir & Evergreen)
- Meeting Blake
- Check out trucks.
- Meeting Blake
- Fire call
- Low water Volume Pine Beach Loop.
- Read meters
- Flushed and sampled water main on Evergreen (Fir And 6th St.
- meeting
- Fire Chief interviews.
- Setting up for water main Prod. On 6th St. (Fir and Evergreen)
- Meeting Blake.
- Hook up and flush water main on 6th St (Evergreen and Fir)
- Meeting Blake
- Back filled and cleaned up Water main Project.
- Barview Locate
- Back filled and cleaned up Water main Project.
- Fill Cl2 tanks
- Drew new water main Maps for Book.
- Reset air valve #1 Basin
- Checked Wells
- 2nd and HyWy 101
- Read meters Barview.
- Water sampling schedule for 2018
- Cleaning off and up pipe fittings and tools.
- Fix up 4" couplings
- Meeting with John.
- Find Hydrant flow info. For 9th and HyWy 101.
- Talked to Jay M. about Fire flows for 9th and HyWy 101 Pole building.
- Reviewed meter info. For Barview.
- look for parts for June Green Booster station
- Took water fitting out to Wells.
- Looked for new Pressure tank for June Green Booster Station
- Ordered supplies.
- Looked at Culverts
- Replaced light above fuel pump.
- Cleaned shop and office.
- Replaced light above fuel pump.
- Worked on Info. Needed to replace sewer main on 2nd St.

If you have any questions or comments, please (503-322-0217), email (mccormickgpw@gmail.com) or stop by (206 S. 7<sup>th</sup> Street).

TO: Mayor McCarthy, Cn President Grice, Cn Vice President Riggs, Cn Shattuck, Cn Westerfield, City Manager O'Leary  
FROM: Blake Lettenmaier, City Engineer/Project Manager  
DATE: December 31, 2017  
SUBJECT: City Engineer/Project Manager's Monthly Staff Report

Greetings Mayor, Council and Manager, the month of December was a productive month even with some time being took off between Christmas and New Year's day. Some of the tasks performed are listed below.

- Met with public works on valve box at 111 Garibaldi Avenue, cleaning creek/ditch at S. 9th and locates for Coast.Com/Wave
- Observed street construction and met with TPUD on street lamp meter at Arborview Heights
- Worked on plan for S. Ninth St.
- Observed street construction at Arborview Heights
- Met with Public Works on utility locates throughout town for CoastCom
- Processed public works' monthly timesheets
- Prepared monthly public works and engineer staff reports
- Prepared Watseco-Barview monthly invoice
- Observed street construction at Arborview Heights
- Attended special Planning Commission meeting
- Met with Public Works on water valve installation out at wells
- Met with Public Works on water meter/box and lid installation at Meg Larsen's
- Wrote to Public Works on reminder to send me a list of all materials expended at Watseco-Barview
- Met with City Manager
- Wrote to Watseco-Barview on communications
- Coordinated with CoastCom on drilling through town
- Discussed need for all water to be metered out at wells/farm with Public works
- Observed preparation for curbs at Arborview Heights
- Met with Public Works on need for meter at wells/farm, Christmas Silhouette lights
- Observed preparation for curbs at Arborview Heights
- Sent sewer and water data management alternative
- Responded to Rolland Sheldon on Ginger improvements
- Sent training opportunities to public works
- Prepared Final Order for Hatzenbihler
- Prepared week 11 and 12 construction observation reports for Arborview Heights Subdivision
- Observed preparation for curbs at Arborview Heights
- Met with Public Works on locating utilities for CoastCom
- Observed street construction at Arborview Heights
- Coordinated with FEMA on Final review of Arizona Way
- Assisted Kylie with City Hall Christmas lighting
- Met with Public Works on Pot hole repairs and locating utilities
- Observed street construction at Arborview Heights
- Met with John and Kylie
- Observed street construction at Arborview Heights and answered contractor questions
- Met with Public Works on Pot hole

- repairs and locating utilities
- Observed street construction at Arborview Heights
- Sent planning information to Bart and Toby on S. 9th development possibilities
- Observed street construction at Arborview Heights
- Prepared week 13 construction observation reports for Arborview Heights Subdivision
- Revised Community Hall RFP for re-issuance
- Observed street construction at Arborview Heights
- Attended monthly city council meeting
- Met with Public Works on on DEQ DMR and NetDMR. Discussed all the projects needing to be completed before shop, equipment and fuel can be moved up on the hill for emergency preparedness.
- Met with Paul Daniels on Development planning
- Observed curb construction at Arborview Heights and verified ADA requirements with Alissa Loberg at ODOT Salem
- Met with Public Works on NetDMR and Auma valve control for air control to plant aerators
- Inspected curbs at Arborview Heights
- Worked on paving design details on south side of Evergreen Ave
- Inspected curbs at Arborview Heights
- Met with Public Works and Advanced Excavation on water main replacement project on 6th at Evergreen
- Coordinated with John on water main replacement project on 6th at Evergreen
- Met with Public Works on water main replacement project on 6th at Evergreen
- Inspected curb form work at Arborview Heights
- Filed Conditional Use folders
- Redesigned ADA ramps at Arborview Heights
- Filed paperwork
- Began preparing ORPIN documents for wastewater treatment plant control

- system improvements
- Inspected curb form work at Arborview Heights
- Met with Public Works on water main replacement disinfection and pressure testing and one-call utility notifications
- Inspected curbs at Arborview Heights
- Applied for perpetual agreement of Oregon Cooperative Procurement Program and acquired it
- Inspected curbs at Arborview Heights
- Worked on OHA loan letter of interest for cellular read meter
- Inspected curbs at Arborview Heights
- Posted Plant request for control system upgrades on Orpin
- Met with Public Works on reading water meters and checking lift stations
- Emailed fifteen private system control companies for WWTP upgrades
- Prepared week 14 construction observation reports for Arborview Heights Subdivision
- Inspected curbs at Arborview Heights
- Attended monthly Watseco-Barview Board meeting
- Prepared Agreement document for Advanced Excavation for 6th between Driftwood and Evergreen
- Met with Public Works on determining additional crew for assistance in installing water main at Judy Uprights in Watseco-Barview water district
- Checked water quality at Arizona Way
- Checked water quality at Arborview Heights
- Obtained John's review and signature on agreement with Advanced excavation and spoke with Ryan about/requesting his signature prior to work
- Consulted with potential Advisian wastewater treatment control system specialists
- Checked water quality at Arizona Way
- Checked water quality at Arborview Heights
- Renewed SAM.GOV password
- Consulted with potential Inductive Automation wastewater treatment control system specialist

- Staff Meeting
- Inspected rock wall building at Arborview Heights
- Consulted with potential ICONICS wastewater treatment control system specialist
- Assisted Jeff and Whitney Burns on Coffee Roaster planning
- Wrote letter on complaint to 215 Cypress
- Met with Martin on preparation for Fir to Evergreen on 6th water main project tomorrow
- Wrote to Camtronics on WWTP controls
- Met with Ryan and Toby east side 2nd curb construction at Arborview Heights
- Designed curb wall for Arborview Heights
- Met with Martin and Cory on coordinating with Diversified drilling (Wave.com Subcontractor)
- Consulted with ADVISIAN on Wastewater Treatment Plant Control System upgrade
- Consulted with VERTECH on Wastewater Treatment Plant Control System upgrade
- Modified curb-wall design to be monolithic at Arborview Heights
- Processed Bulb and soil invoice from OSU Master Gardener
- Met with Mike Saindon of Port
- Worked on Land use application 906 Garibaldi Ave
- Observed water main construction
- Met with Martin and Cory on coordinating with Diversified drilling (Wave.com Subcontractor)
- Met with Toby and John M. on curb issues at Arborview Heights
- Prepared 21BD 06700 Land Use Permit letter and notified Jay Marugg and John O.
- Observed curb excavation at Arborview Heights
- Observed construction at Arborview Heights
- Observed curb forming at Arborview Heights
- Observed construction at Arborview Heights

If you have any questions or comments, please call (541-201-8154), email ([blake@ci.garibaldi.or.us](mailto:blake@ci.garibaldi.or.us)) or stop by City Hall.

<u>Incident Address</u>	<u>City</u>	<u>Incident Date And Time</u>	<u>Incident Type</u>	<u>Incident Unit ID</u>
305 ACACIA AVE	Garibaldi	12/01/2017 16:51:13	Ordinance Violation	221
GARIBALDI AVE / 7TH ST	Garibaldi	12/01/2017 20:35:18	Traffic Stop	221
225 GARIBALDI AVE	Garibaldi	12/01/2017 21:03:05	BUSINESS CHECK	221
118 E DRIFTWOOD AVE	Garibaldi	12/01/2017 21:07:20	BUSINESS CHECK	221
S COMMERCIAL AVE / MOORING BASIN RD	Garibaldi	12/01/2017 21:25:10	Contact	221
307 MOORING BASIN RD	Garibaldi	12/01/2017 21:27:48	BUSINESS CHECK	221
GARIBALDI AVE / 3RD ST	Garibaldi	12/01/2017 22:17:46	Traffic Stop	221
202 3RD ST	Garibaldi	12/02/2017 11:34:51	Theft	221
202 3RD ST	Garibaldi	12/02/2017 11:34:51	Theft	228
103 CYPRESS AVE	Garibaldi	12/02/2017 16:29:40	Contact	221
312 GARIBALDI AVE	Garibaldi	12/02/2017 17:46:00	Theft	221
GARIBALDI AVE / 3RD ST	Garibaldi	12/02/2017 20:10:39	Traffic Stop	221
GARIBALDI AVE / 3RD ST	Garibaldi	12/02/2017 21:03:08	Traffic Stop	220
302 S 7TH ST	Garibaldi	12/03/2017 00:04:00	Disturbance	220
513 GARIBALDI AVE	Garibaldi	12/03/2017 01:06:44	BUSINESS CHECK	220
510 GARIBALDI AVE	Garibaldi	12/03/2017 01:11:16	BUSINESS CHECK	220
415 GARIBALDI AVE	Garibaldi	12/03/2017 01:11:39	BUSINESS CHECK	220
58 MP HIGHWAY 101	Garibaldi	12/03/2017 21:30:43	Traffic Stop	220
E GARIBALDI AVE / MIAMI FOLEY RD	Garibaldi	12/03/2017 21:35:57	Traffic Stop	220
58 MP HIGHWAY 101	Garibaldi	12/03/2017 21:39:12	Contact	220
506 E GARIBALDI AVE	Garibaldi	12/03/2017 23:01:36	Unwanted	214
506 E GARIBALDI AVE	Garibaldi	12/03/2017 23:01:36	Unwanted	220
506 E GARIBALDI AVE	Garibaldi	12/03/2017 23:01:36	Unwanted	224
506 E GARIBALDI AVE	Garibaldi	12/04/2017 03:09:36	Unwanted	214
506 E GARIBALDI AVE	Garibaldi	12/04/2017 03:09:36	Unwanted	220
506 E GARIBALDI AVE	Garibaldi	12/04/2017 03:09:36	Unwanted	224
302 S 7TH ST	Garibaldi	12/04/2017 08:51:15	Follow Up	225
E GARIBALDI AVE / E DRIFTWOOD AVE	Garibaldi	12/04/2017 13:51:43	Traffic Stop	225
GARIBALDI AVE / 10TH ST	Garibaldi	12/04/2017 14:02:07	Traffic Stop	225
E GARIBALDI AVE / MARTIN SMITH DR	Garibaldi	12/04/2017 14:57:00	Assist	225
112 10TH ST	Garibaldi	12/04/2017 15:47:17	Civil	225
903 GARIBALDI AVE	Garibaldi	12/04/2017 23:37:39	BUSINESS CHECK	220
E GARIBALDI AVE / E DRIFTWOOD AVE	Garibaldi	12/05/2017 19:38:30	Contact	214
601 COURT ST	Garibaldi	12/05/2017 19:44:21	Civil Service	214
59 MP HIGHWAY 101	Garibaldi	12/05/2017 23:42:34	Road Hazard	214
804 GARIBALDI AVE	Garibaldi	12/06/2017 10:54:00	Theft	225
511 ACACIA AVE	Garibaldi	12/06/2017 14:23:00	Harassment	225
210 S 3RD ST	Garibaldi	12/06/2017 17:55:34	Civil Service	221
210 S 3RD ST	Garibaldi	12/06/2017 18:00:34	Civil Service	221
511 ACACIA AVE	Garibaldi	12/07/2017 00:22:59	BUSINESS CHECK	221
903 GARIBALDI AVE	Garibaldi	12/07/2017 00:31:00	Contact	221
903 GARIBALDI AVE	Garibaldi	12/07/2017 00:34:49	Contact	221
710 EVERGREEN AVE	Garibaldi	12/07/2017 09:58:28	Marine	282
210 S 3RD ST	Garibaldi	12/08/2017 10:14:00	Harassment	217
210 S 3RD ST	Garibaldi	12/09/2017 10:37:00	Warrant	217
210 S 3RD ST	Garibaldi	12/09/2017 10:37:00	Warrant	220
FILOSI RD / MP .5	Garibaldi	12/09/2017 13:08:00	Littering	217
HWY 101 / NB INTO GARIBALDI	Garibaldi	12/09/2017 17:55:58	Incom 911	220
MIAMI FOLEY RD / MOSS CREEK RD	Garibaldi	12/09/2017 18:33:39	Traffic Stop	220
HOBSONVILLE POINT DR / HIGHWAY 101 N	Garibaldi	12/09/2017 19:29:48	Traffic Stop	220
208 3RD ST	Garibaldi	12/09/2017 21:35:40	Suspicious	220
MIAMI FOLEY RD / MP 9	Garibaldi	12/09/2017 23:53:00	MVA	220
701 GARIBALDI AVE	Garibaldi	12/10/2017 01:30:43	BUSINESS CHECK	220
GARIBALDI	Garibaldi	12/10/2017 16:58:00	Burglary	220
208 3RD ST	Garibaldi	12/10/2017 18:55:08	Prowler	214
208 3RD ST	Garibaldi	12/10/2017 18:55:08	Prowler	216
208 3RD ST	Garibaldi	12/10/2017 18:55:08	Prowler	220
210 S 3RD ST	Garibaldi	12/10/2017 19:01:00	Assault	214
210 S 3RD ST	Garibaldi	12/10/2017 19:01:00	Assault	216

210 S 3RD ST	Garibaldi	12/10/2017 19:01:00	Assault	220
210 S 3RD ST	Garibaldi	12/10/2017 19:01:00	Assault	224
210 S 3RD ST	Garibaldi	12/11/2017 09:42:00	Contact	210
210 S 3RD ST	Garibaldi	12/11/2017 10:52:00	Follow Up	210
506 E GARIBALDI AVE	Garibaldi	12/11/2017 14:09:11	Vehicle	210
506 E GARIBALDI AVE	Garibaldi	12/11/2017 14:09:11	Vehicle	225
506 E GARIBALDI AVE	Garibaldi	12/11/2017 22:49:26	Traffic Stop	220
613 S COMMERCIAL AVE	Garibaldi	12/11/2017 23:23:24	BUSINESS CHECK	220
606 S BIAK AVE	Garibaldi	12/11/2017 23:27:59	BUSINESS CHECK	220
E GARIBALDI AVE / MIAMI FOLEY RD	Garibaldi	12/11/2017 23:43:28	Traffic Stop	220
MIAMI FOLEY RD / MP 1	Garibaldi	12/12/2017 00:11:00	Assist	220
903 GARIBALDI AVE	Garibaldi	12/12/2017 09:33:29	Vehicle	210
57 MP HIGHWAY 101	Garibaldi	12/12/2017 16:34:00	MVA	210
59 MP HIGHWAY 101	Garibaldi	12/12/2017 17:02:46	Contact	210
13555 EKROTH RD	Garibaldi	12/12/2017 20:15:19	Civil Service	226
107 MARTIN SMITH DR	Garibaldi	12/12/2017 20:16:51	Animal	226
903 GARIBALDI AVE	Garibaldi	12/13/2017 01:26:28	BUSINESS CHECK	226
402 S 7TH ST	Garibaldi	12/14/2017 00:42:45	BUSINESS CHECK	226
109 FRANKLIN ST	Garibaldi	12/15/2017 12:51:00	Fraud	217
804 GARIBALDI AVE	Garibaldi	12/15/2017 15:12:43	Civil Service	217
804 GARIBALDI AVE	Garibaldi	12/15/2017 17:41:23	Follow Up	226
58 MP HIGHWAY 101	Garibaldi	12/16/2017 01:24:49	Traffic	221
58 MP HIGHWAY 101	Garibaldi	12/16/2017 01:24:49	Traffic	226
513 GARIBALDI AVE	Garibaldi	12/16/2017 01:57:56	BUSINESS CHECK	226
903 GARIBALDI AVE	Garibaldi	12/16/2017 09:19:52	Ordinance Violation	217
704 1ST ST	Garibaldi	12/17/2017 05:57:58	Alarm	225
903 GARIBALDI AVE	Garibaldi	12/17/2017 10:42:33	Contact	225
210 S 3RD ST	Garibaldi	12/17/2017 13:39:50	Follow Up	225
502 GARIBALDI AVE	Garibaldi	12/17/2017 13:43:00	Theft	225
502 GARIBALDI AVE	Garibaldi	12/17/2017 14:22:54	Follow Up	225
507 6TH ST	Garibaldi	12/17/2017 16:40:38	Harassment	220
13995 EKROTH RD	Garibaldi	12/17/2017 18:08:40	Follow Up	220
7TH ST / ACACIA AVE	Garibaldi	12/17/2017 20:30:14	Traffic Stop	220
E GARIBALDI AVE / ARIZONA WAY	Garibaldi	12/17/2017 20:51:05	Traffic Stop	220
E GARIBALDI AVE / E DRIFTWOOD AVE	Garibaldi	12/17/2017 20:56:54	Traffic Stop	220
HIGHWAY 101 N / HOBSONVILLE POINT DR	Garibaldi	12/17/2017 23:32:01	Traffic Stop	220
MIAMI FOLEY RD / MP 1	Garibaldi	12/17/2017 23:48:35	Traffic Stop	220
303 1ST ST	Garibaldi	12/18/2017 09:50:09	Assist	210
3RD ST / ACACIA AVE	Garibaldi	12/18/2017 10:42:11	Suspicious	210
E GARIBALDI AVE / ARIZONA WAY	Garibaldi	12/18/2017 21:34:09	Traffic Stop	220
210 S 3RD ST	Garibaldi	12/18/2017 22:42:21	Warrant	220
305 ACACIA AVE	Garibaldi	12/18/2017 22:49:42	Warrant	220
CYPRESS AVE / 6TH ST	Garibaldi	12/18/2017 22:57:36	Suspicious	220
GARIBALDI AVE / 10TH ST	Garibaldi	12/18/2017 23:03:21	Traffic Stop	220
GARIBALDI	Garibaldi	12/18/2017 23:09:29	Follow Up	220
MIAMI FOLEY RD / MOSS CREEK RD	Garibaldi	12/19/2017 18:29:00	Traffic Stop	226
225 GARIBALDI AVE	Garibaldi	12/19/2017 23:52:38	BUSINESS CHECK	226
903 GARIBALDI AVE	Garibaldi	12/20/2017 11:03:00	Follow Up	225
202 EVERGREEN AVE	Garibaldi	12/20/2017 11:06:00	MVA	225
212 BIRCH AVE	Garibaldi	12/20/2017 14:56:00	Ordinance Violation	225
27305 ELK TRAIL DR	Garibaldi	12/20/2017 20:27:22	Civil Service	226
312 GARIBALDI AVE	Garibaldi	12/20/2017 20:27:25	Suspicious	226
302 4TH ST	Garibaldi	12/21/2017 10:25:57	Harassment	215
ACACIA AVE / 6TH ST	Garibaldi	12/21/2017 13:17:00	UEMV	215
13995 EKROTH RD	Garibaldi	12/21/2017 14:27:41	Harassment	215
205 CYPRESS AVE	Garibaldi	12/21/2017 14:57:26	Marine	282
E GARIBALDI AVE / MIAMI FOLEY RD	Garibaldi	12/21/2017 15:33:08	Traffic Stop	215
210 S 3RD ST	Garibaldi	12/21/2017 18:21:45	Trespass	226
TRANSIENT DOCK	Garibaldi	12/21/2017 22:41:36	Civil	226
402 S 7TH ST	Garibaldi	12/21/2017 23:08:13	BUSINESS CHECK	226
102 ARIZONA WAY	Garibaldi	12/23/2017 15:12:00	Unwanted	228



57 MP HIGHWAY 101	Garibaldi	12/24/2017 07:38:30	Traffic Stop	213
103 CYPRESS AVE	Garibaldi	12/24/2017 12:20:42	Civil	213
HIGHWAY 101 N / HOBSONVILLE POINT DR	Garibaldi	12/24/2017 17:08:12	Traffic	220
111 CYPRESS AVE	Garibaldi	12/24/2017 19:09:00	Follow Up	220
GARIBALDI VIEWPOINT - GHOST HOLE	Garibaldi	12/24/2017 21:18:12	Medical	224
306 MOORING BASIN RD	Garibaldi	12/25/2017 00:25:10	BUSINESS CHECK	220
304 MOORING BASIN RD	Garibaldi	12/25/2017 00:33:16	BUSINESS CHECK	220
302 4TH ST	Garibaldi	12/25/2017 12:39:56	Harassment	207
55 MP HIGHWAY 101	Garibaldi	12/25/2017 17:00:53	Contact	213
HWY 101 / MP 58.5	Garibaldi	12/26/2017 18:54:06	Traffic Stop	214
HIGHWAY 101 N / HOBSONVILLE POINT DR	Garibaldi	12/26/2017 19:00:45	Traffic Stop	214
103 ARIZONA WAY	Garibaldi	12/27/2017 02:44:28	Suspicious	226
GARIBALDI	Garibaldi	12/27/2017 15:43:00	UUMV	225
302 4TH ST	Garibaldi	12/27/2017 16:18:00	Harassment	225
202 EVERGREEN AVE	Garibaldi	12/27/2017 17:31:07	Court Violation	226
GARIBALDI AVE / 10TH ST	Garibaldi	12/28/2017 09:35:48	Traffic Stop	225
GARIBALDI AVE / 10TH ST	Garibaldi	12/28/2017 09:57:11	Traffic Stop	225
E GARIBALDI AVE / ARIZONA WAY	Garibaldi	12/28/2017 10:11:27	Traffic Stop	225
24380 MIAMI FOLEY RD	Garibaldi	12/28/2017 15:53:00	Crim Misch	226
507 E GARIBALDI AVE	Garibaldi	12/28/2017 19:02:11	Civil Service	226
903 GARIBALDI AVE	Garibaldi	12/29/2017 00:08:57	BUSINESS CHECK	226
BAY LN	Garibaldi	12/29/2017 11:34:00	Contact	225
502 2ND ST	Garibaldi	12/29/2017 12:19:00	Follow Up	225
102 ARIZONA WAY	Garibaldi	12/29/2017 13:29:51	Disturbance	203
102 ARIZONA WAY	Garibaldi	12/29/2017 13:29:51	Disturbance	228
102 ARIZONA WAY	Garibaldi	12/29/2017 13:29:51	Disturbance	225
MAIMI FOLEY RD / MP 3.5	Garibaldi	12/29/2017 14:34:56	Road Hazard	213
MIAMI FOLEY RD / MP 2.5	Garibaldi	12/29/2017 17:07:40	Road Hazard	226
MIAMI FOLEY RD / E GARIBALDI AVE	Garibaldi	12/29/2017 22:29:59	Burn Complaints	220
59 MP HIGHWAY 101	Garibaldi	12/29/2017 22:42:19	Traffic Stop	221
59 MP HIGHWAY 101	Garibaldi	12/29/2017 23:00:01	Traffic Stop	220
GARIBALDI AVE / 2ND ST	Garibaldi	12/30/2017 20:32:09	Traffic Stop	220
312 GARIBALDI AVE	Garibaldi	12/31/2017 00:23:22	Alarm	220
HIGHWAY 101 N / EKROTH RD	Garibaldi	12/31/2017 22:40:04	Traffic Stop	220
E GARIBALDI AVE / ARIZONA WAY	Garibaldi	12/31/2017 23:58:18	Traffic Stop	214

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## 2017 Council Goals

***Mission:** to encourage sustainable economic development, protect our community's livability and property values, and continually refine and improve our public service.*

### ***The City Seeks To:***

- I. Provide stability and sustainability to the Garibaldi Fire and Rescue Department.
- II. Refine the city's rules and regulations to facilitate and encourage responsible and positive economic development.
- III. Facilitate and encourage the development of safe, suitable and attractive living conditions in and around our community.
- IV. Continue to develop tourism as a viable industry in Garibaldi, and encourage the development of community projects and events that promote Garibaldi as a tourist destination with a primary focus on shoulder and off season.
- V. Continually refine and improve the governmental services of the City of Garibaldi.

### *Action Steps for 2017*

Based on the discussion during the city's goal setting workshops held on February 6, 2017, the City Council establishes the following action steps to be taken by the City. The City Council will re-evaluate its goals and actions between December of 2017 and February of 2018.

1. Continue to work with the Garibaldi Fire Department and Garibaldi Firefighter's Association on passage of a personnel funding levy.
2. Continue with the city's plan to renovate the community space in City Hall, and the surrounding block. Seek additional grant funding to offset the total cost to the city, and refine the plan as grant opportunities arise to maximize the utility and value of the meeting and event space for the community.
3. City council and staff will work with the Oregon Department of Transportation as they plan and construct improvements to Hwy 101 through Garibaldi. Encourage ODOT to enhance the appearance, safety and usability of Hwy 101. Work with ODOT to facilitate community participation.
4. Continue to refine the city's emergency preparedness policies and work with Tillamook County, the State of Oregon and other stakeholders on the Tillamook County Natural Hazard Mitigation Plan and Flood Management Plan.
5. Council consideration of changes to public policies regarding solid waste collection, recycling and relevant requirements and incentives intended to promote the health and welfare of the community.

6. Work towards the development of a comprehensive parks and recreation plan for the city that promotes desirable living conditions in our community. Staff and City Council will address required changes to the City's Comprehensive Plan associated with the future development of the Salmonberry Trail.
7. Develop a comprehensive plan for the improvement of city-owned properties intended to facilitate parking in downtown Garibaldi. These improvements should include tourism amenities such as downtown squares, plazas and small parks. Facilitate relevant stakeholders in developing implementable plans with preliminary design and cost estimates.

*The City of Garibaldi will continue to:*

- Be willing and available to work with the Garibaldi Rural Fire Protection District, neighboring cities and other potential stakeholders in exploring the concept of consolidating regional fire protection agencies into a single district.
- Facilitate the Tourism Commission in achieving their goals to promote tourism, foster new and existing events, and strengthen the City's tourism economy with a primary focus on the shoulder season and off season.
- Continue to support the Port of Garibaldi's goal of improving infrastructure and developing a vibrant and thriving business community within the port that contributes to a balanced and sustainable economy for our community.
- Maintain a policy of encouragement and/or assistance with the owners of the Merrill's Wrecking Yard property for the purpose of addressing environmental, economic and livability issues.
- Utilize the Garibaldi Scenic Trail system identified in the 2006, Garibaldi Connections Project report in the future refinement of planning and development policies. This would include identifying the specific route of the trail, preliminary engineering, cost estimates and time line development. Work with other stakeholders such as the Port of Garibaldi, Port of Tillamook Bay, Oregon Coast Scenic Railroad, Garibaldi Lion's Club, Old Mill Marina and private property owners in establishing and constructing this trail system.

City Council, Holidays in United States

Jan 2018 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1 <b>New Year's Day</b>	2 10am - Garibaldi Tourism 10am - Garibaldi Tourism	3	4	5	6
7	8	9	10 7pm - Port of Garibaldi	11	12	13
14	15 <b>Martin Luther King Jr. Day</b>	16 7pm - Regular City Council	17	18	19	20
21 6:30pm - Planning	22	23	24	25	26	27
28	29	30	31	1	2	3

City Council, Holidays in United States

Feb 2018 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6 10am - Garibaldi Tourism	7	8	9 11am - Small Cities	10
11	12	13	14 Valentine's Day 7pm - Port of Garibaldi	15	16	17
18	19 Presidents' Day	20 7pm - Regular City Council	21	22	23	24
25 6:30pm - Planning	26	27	28	1	2	3

City Council, Holidays in United States

Mar 2018 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	1	2	3
	6:30pm - Planning					
4	5	6	7	8	9	10
		10am - Garibaldi Tourism				
11	12	13	14	15	16	17
Daylight Saving Time			7pm - Port of Garibaldi			
18	19	20	21	22	23	24
	7pm - Regular City Council					
25	26	27	28	29	30	31
	6:30pm - Planning					