

# CITY OF GARIBALDI

## BUSINESS LICENSE FY 2018-2019

*Garibaldi Ordinance No. 77 (Enacted 7/12/1972) requires all persons engaged in, prosecuting, or carrying on business for profit in the City to first obtain a business license. This includes businesses that are not based within the City who carry out any form of business in Garibaldi for profit. Non-profit businesses are exempt but may be called upon to prove their non-profit status. Garibaldi Ordinance 131 (enacted 3/10/86) requires all solicitors, peddlers and hawkers to have a City business license and be bonded. Complete all applicable information on both sides of this form. License fees are not pro-rated. Business licenses are good from July 1 to June 30, every year.*

**IF NO CHANGES IN INFORMATION FROM THE PREVIOUS YEAR: FILL OUT THE BUSINESS INFORMATION BOX, SIGN THE CERTIFICATION BOX AND RETURN WITH PAYMENT**

**BUSINESS INFORMATION**

Name of Business: \_\_\_\_\_ Tax ID: \_\_\_\_\_

DBA Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Business Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Ext.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

FAX: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_ Website: \_\_\_\_\_

**APPLICANT INFORMATION**

Contact Name: \_\_\_\_\_ Relationship to Business:  Owner  Manager  Officer

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone/Day: (\_\_\_\_) \_\_\_\_\_ Eve: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Do you own the building and property:  Yes  No

**PROPERTY OWNER INFORMATION**

Owner Name: \_\_\_\_\_ Same as above:  Yes  No

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone/Day: (\_\_\_\_) \_\_\_\_\_ Eve: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Is the property owner involved in the business:  Yes  No

**CERTIFICATION**

I (print name) \_\_\_\_\_ certify that the information provided on this form is true and accurate to the best of my knowledge. I agree to abide by the ordinances of the City of Garibaldi at all times and that the issuance of this license in no way assures my compliance with County, State and Federal law pertaining to the business that I conduct. I understand that this license will not grant permission to violate any land use or zoning regulations of the City of Garibaldi or within the district of any other agency that I may conduct my business in.

\_\_\_\_\_  
Applicant's Signature Title Date

**TYPE OF BUSINESS** (Select any that apply):

<input type="checkbox"/> Retail Sales	<input type="checkbox"/> Charter/Guide Service	<input type="checkbox"/> Industrial Manufacturing	<input type="checkbox"/> Motel/Hotel/RV Park
<input type="checkbox"/> Professional Service	<input type="checkbox"/> Marine Service/Sales	<input type="checkbox"/> Construction/Building	<input type="checkbox"/> Bed and Breakfast
<input type="checkbox"/> Restaurant	<input type="checkbox"/> Seafood Processing	<input type="checkbox"/> Fuel Retailer/Wholesaler	<input type="checkbox"/> House/Apartment Rental
<input type="checkbox"/> Pub/Bar/Lounge	<input type="checkbox"/> Commercial Fishing	<input type="checkbox"/> Solicitor/Hawker/Peddler	<input type="checkbox"/> Taxi/Transportation

**COMBINED BUSINESS** (Any combination of businesses in one location operating under one parent business.):  Yes  No

**MULTIPLE BUSINESSES:** "Multiple Business" means similar businesses operating under one parent business at different locations. A different location is another address or tax lot. *A separate application must be completed for each location and a license will be issued for each business and/or location.*

**FEES**

Standard License Fee: ..... \$60.00      \* Solicitor/Hawker/Peddler ..... \$50.00 and \$2,500.00 bond  
 Pubs/Lounges/Taverns:.....\$65.00      Taxi Service..... \$40.00 and \$25.00 per vehicle  
 Combined Businesses: .....\$70.00      Manufacturing Plant with 50+ employees.....\$120.00

\* Solicitors/Hawkers/Peddlers are required to purchase a \$2,500.00 bond. You must provide proof of this bond at the time you apply for your business license. You may also make a \$2,500.00 deposit with the City of Garibaldi that is refundable 180 days after the termination of your business license.

**MULTIPLE BUSINESSES:** Complete a separate form for each business location. Each location will require a fee as identified above.

**FISHING GUIDE SERVICE / COMMERCIAL FISHING / CHARTER FISHING**

If you have a vessel that is used for any type of business and is launched from or moored in Garibaldi during the operation of this business, then you are required to have a business license. If you have more than one vessel, please provide the names of each vessel that is used for your business.

Number of Vessels: \_\_\_\_\_ Name(s): \_\_\_\_\_

If you or your vessel works under contract for another business, you are required to have a business license.

If you are part of another business and you are paid as an employee, then you are not required to have a business license.

**AMUSEMENT DEVICES**

Garibaldi Ordinance No. 16 requires that the City license all coin-op amusement devices and that the operator pay a fee of \$12.00 per year for music devices and jukeboxes, and \$20.00 per year for all other devices. This does not include Oregon State Lottery machines or vending machines. Each device will receive a label with your licenses number to be placed in a prominent location on the machine.

Amusement #: \_\_\_\_\_ X \$20.00 = \_\_\_\_\_

Jukebox #: \_\_\_\_\_ X \$12.00 = \_\_\_\_\_

**RESTAURANT/PUB/BAR/LOUNGE**

Number of seats: \_\_\_\_\_  
 Liquor licenses:  Yes  No

**EMPLOYEES**

Number of employees: \_\_\_\_\_

**HOTEL/MOTEL/B&B/RV PARK**

Number of rooms: \_\_\_\_\_  
 Number of RV spaces: \_\_\_\_\_

**CONSTRUCTION/BUILDING**

CCB #: \_\_\_\_\_ Expires: \_\_\_\_\_  
 All contractors and subcontractors must have a business license to work in Garibaldi.

**TRANSIENT ROOM TAX**

Are you a certified collector of Transient Room Tax for the City of Garibaldi?

Yes  No

**BUSINESS STRUCTURE AT THIS LOCATION**

Provide the following information for property located within Garibaldi. If there are multiple structures on one tax lot provide the information below for each structure on a separate page.

Square footage, Building: \_\_\_\_\_ Lot: \_\_\_\_\_

Have you been issued a maximum occupancy certificate from the State Fire Marshals office?

Yes, the maximum occupancy is: \_\_\_\_\_

No, I do not have a Maximum Occupancy Certificate

How many separate business units for this structure: \_\_\_\_\_

Are there residential units in this structure:  Yes  No

How many units: \_\_\_\_\_ Total square footage: \_\_\_\_\_

Is the structure sprinkled:  Yes  No

**UTILITIES SERVICE** Number of water meters used by your business: \_\_\_\_\_

Does the structure have a backflow device:  Yes  No

**PARKING** This is the total number of parking spaces located on your property. Do not include on street or public parking. Number of off-street spaces: \_\_\_\_\_

**EMERGENCY CONTACTS**

List two individuals other than yourself that should be contacted in the event of an emergency.

Contact \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Contact \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

**HAZARDOUS MATERIALS**

Are you required by the State of Oregon to report any material stored at the location as a hazardous material?

Yes  No

**APARTMENT/HOUSE RENTAL**

If you own property in Garibaldi and rent that property to individuals or entities, each location you rent constitutes a business and will require a separate application and \$60.00 per location.

The City of Garibaldi Business License Ordinance No. 77 requires that all persons engaged in business for profit are required to have a business license. This includes property owners who rent property for periods more than thirty (30) days. If you rent your property to individuals or entities for an agreed amount of time that is less than thirty (30) days then you are required to collect Transient Room Tax in addition to having a business license. Please contact City Hall for information on how to become a certified Transient Room Tax Operator.

To find out more about Garibaldi City Ordinances please visit our web site at [www.ci.garibaldi.or.us](http://www.ci.garibaldi.or.us). The City is an equal opportunity provider and employer.

**OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_

AMOUNT PAID: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

RECEIPT NO.: \_\_\_\_\_

LICENSE NO.: \_\_\_\_\_