



City Hall, PO Box 708, Garibaldi, OR 97118
Office: (503) 322-3327 | Fax: (503) 322-3737
City email: city@ci.garibaldi.or.us

REGULAR COUNCIL MEETING AGENDA

Tuesday, February 16, 2016 - 7:00 P.M.

Council Chambers, Garibaldi City Hall, 107 6th Street, Garibaldi, Oregon

REGULAR CITY COUNCIL MEETING

- I. CALL TO ORDER
- II. CONSENT CALENDAR
 - A. Financial Report - July 2015 to January 2016
 - B. Approval of Minutes - January 15, 2016 Council Goal Setting Workshop
 - C. Approval of Minutes - January 19, 2016 Regular Council Meeting
 - D. Adoption of a Resolution Establishing Income Thresholds for the Senior Citizen Sewer Discount Program
 - E. Approval of a Liquor License Application for Kelley Cook/Kelley's Place
- III. PUBLIC COMMENT
- IV. PRESENTATIONS
 - A. Michael Cohen, Tillamook County Economic Development Council
- V. CORRESPONDENCE
- VI. COMMUNITY REPORTS
 - A. Tourism Commission
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - A. Council Goals for 2016
- IX. STAFF REPORTS
- X. COUNCIL REPORTS
- XI. ADJOURNMENT

+ Supporting documents for this agenda are available at City Hall.

+ This notice has been posted at City Hall, City Reader Board, Post Office, and Library.

Statement of Cash Flows by Month
For the Period 7/1/2015 to 1/31/2016

Account Name	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Total All Months
Cash Flow From Operating Activities								
Cash From Revenue								
Total Receipts								
Returned Check Fee	0	0	228	(241)	419	100	10	516
Donation Income	728	155	162	213	264	214	178	1,914
Advertising Sales	300	274	99	0	0	0	0	673
Reimbursements	0	0	477	0	0	0	0	477
Miscellaneous Revenue	477	3,572	2,598	183	504	6,303	1,160	14,797
ROW Franchise Fees	8,152	3,844	0	4,767	3,865	4,488	10,168	35,284
Business Licenses	1,260	420	230	190	120	0	360	2,580
State Cigarette Taxes	85	95	101	0	187	89	87	644
State Liquor Taxes	1,936	0	1,058	979	892	1,010	895	6,770
State Revenue Sharing	0	1,986	0	0	2,006	0	0	3,992
DLCD Coastal Planning Grant	0	0	0	0	0	1,350	0	1,350
TRT - Non Committed	6,047	10,954	0	25,074	12,785	317	3,577	58,754
TRT - Com. Tourism	6,293	11,401	0	28,563	15,009	372	4,199	65,837
Event Revenue	2,886	0	0	0	0	0	435	3,321
Interest Earned	687	785	692	835	867	1,056	1,163	6,085
Loan for Capital Construction	0	0	0	437,383	0	0	0	437,383
State Gasoline Taxes	4,246	3,426	4,383	4,203	3,903	3,589	3,923	27,673
Finance & Late Charges								
Late Penalty	222	181	216	81	12	84	68	864
Water System Late Letter	136	188	250	259	373	183	232	1,621
Fines and Penalties Imposed								
Fines & Forfeitures	387	681	83	419	18	15	30	1,633
Property Taxes								
Current Year's Taxes	1,765	656	615	603	249,170	2,728	4,747	260,284
Prior Year's Property Taxes	1,444	491	1,028	418	1,803	113	697	5,994
Service Fees								
Contracted Services	0	8,510	11,734	0	3,166	11,432	5,184	40,026
Planning Surcharges	0	0	55	455	0	0	0	510
Planning Fees	1,442	250	275	2,355	0	325	324	4,971
Rural Fire District Contract	2,040	0	0	0	0	0	24,000	26,040
Community Hall Rent Proceeds	350	80	115	260	310	0	255	1,370
System Development Charges								
Water SDC - Improvement Fee	0	0	1,980	1,980	0	0	0	3,960
Sewer SDC - Improvement Fee	0	0	2,755	2,755	0	0	0	5,510
Street SDC - Improvement Fee	0	0	0	1,650	0	0	0	1,650
Storm SDC - Improvement Fee	0	0	0	2,000	0	0	0	2,000
Park SDC - Improvement Fee	0	0	0	816	0	0	0	816
Utility System Charges								
Wastewater	37,770	26,255	40,823	38,003	32,963	41,966	34,118	251,898
Water Base	14,769	15,531	16,019	14,775	14,364	16,676	13,296	105,430
Water Overage	5,366	14,258	(209)	4,737	2,389	6,011	2,588	35,140
Utility Connection Fees	600	0	0	9,764	0	0	0	10,364
Cash From Revenue Totals	99,388	103,993	85,767	583,479	345,389	98,421	111,694	\$1,428,131
Cash Used to Pay Expenses								
Capital Outlay								
Land/Parking Lot Improvements	1,900	0	0	0	0	0	0	1,900
Street Reconstruction/Repair	0	0	0	0	0	0	43,116	43,116
Main Extensions	308,947	0	130,272	71,207	0	0	0	510,426
Land & Building Purchases	0	0	0	0	0	0	1,784	1,784
Equipment Purchases								
Equipment / Software - Admin	0	0	1,246	0	0	0	293	1,539
Debt Service								
Capital Construction Loan								
Construction Loan - Principal	0	0	0	0	0	0	2,640	2,640
DEQ I&I Loan								
Loan Payment - Principal	0	12,484	0	0	0	0	0	12,484
Loan Payment - Interest	0	2,285	0	0	0	0	0	2,285
Loan Payment - Service Fees	0	606	0	0	0	0	0	606
OECCD WWTP Loan								
Loan Payment - Principal	0	0	0	0	18,495	0	16,055	34,550
Loan Payment - Interest	0	0	0	0	16,119	0	0	16,119

Statement of Cash Flows by Month
For the Period 7/1/2015 to 1/31/2016

Account Name	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Total All Months
Wastewater I&I Bond								
Bond Payment - Interest	0	0	72,689	0	0	0	0	72,689
Bond Payment - Principal	0	0	43,972	0	0	0	0	43,972
Grants & Loans								
Grant Program								
Promotional Reimbursements	0	0	0	0	5,808	0	0	5,808
Community Organization Reimb.	717	0	0	0	0	0	0	717
Materials & Services								
Garibaldi Days Event								
Event Promotion Costs	4,170	150	77	700	0	284	1,101	6,482
Entertainment Services	13,822	0	0	0	0	0	0	13,822
Maintenance & Repair								
Utility System Maint. Services	5,117	5,827	7,483	3,194	1,159	2,646	8,785	34,211
Building Maintenance Services	671	(177)	25	163	2,551	2,599	21	5,853
Equipment Repair	155	3,433	0	4,510	725	681	152	9,656
Shared Expenses								
Electrical Service	3,715	3,005	3,657	3,830	3,309	3,029	5,932	26,477
Telephone Service	493	20	201	508	22	234	575	2,053
Internet	741	435	435	1,044	3,367	5,523	936	12,481
Bank Charges	228	370	190	138	141	123	140	1,330
Legal Services	0	109	7,434	7,972	1,056	0	637	17,208
Office Supplies	738	69	248	319	324	295	225	2,218
Insurance	53,625	175	0	70	0	0	0	53,870
Fuel & Oil	474	0	2,611	314	2,641	188	247	6,475
Postage & Shipping	448	0	830	632	0	900	328	3,138
Shop Supplies, Tools, Etc	432	123	154	419	66	184	0	1,378
Supplies & Services								
Franchise Fees	0	0	(3,944)	(3,208)	0	0	0	(7,152)
Printing, Advertising & Notice	1,130	0	250	0	150	0	97	1,627
Testing & Sampling	0	1,381	0	0	331	178	0	1,890
Travel and Training	0	0	975	2,591	0	40	441	4,047
Dues, Licenses, Subscriptions	1,960	0	1,475	496	923	449	0	5,303
Contracted Services	8,567	7,824	8,540	13,082	7,865	7,915	9,046	62,839
City Planner (Contracted)	3,107	0	0	0	320	0	0	3,427
Street Lighting Costs	1,184	0	628	1,256	629	0	669	4,366
Supplies	0	0	300	111	172	0	2	585
Treatment Chemicals	224	233	457	797	224	913	754	3,602
Media and Advertising Services	5,154	65	188	628	0	0	1,054	7,089
Meeting Costs	81	0	120	122	0	0	26	349
Building & Grounds Supplies	475	0	0	86	0	0	0	561
Minor Equipment	658	938	2,630	6,184	2,644	2,112	665	15,831
Refunds	467	102	174	150	88	350	0	1,331
Other Expense								
Returned Check	0	0	(31)	0	0	0	0	(31)
Personal Services								
Personnel								
Utility Worker I	6,531	3,850	8,034	1,767	4,002	5,106	2,336	31,626
Finance Officer/ Asst	4,959	4,030	4,958	1,002	5,353	6,036	1,918	28,256
WWTP Operator	1,016	922	1,016	1,058	1,016	1,016	1,030	7,074
Systems Operator	4,762	3,470	4,716	383	4,891	5,795	1,229	25,246
Public Works Director	7,634	5,927	7,634	1,869	7,424	8,727	2,604	41,819
Fire Chief	2,137	1,201	1,570	617	1,336	1,550	385	8,796
City Manager	5,336	4,515	5,336	1,244	5,213	6,410	2,054	30,108
Assistant Fire Chief	108	95	0	0	0	0	0	203
Office Specialist	2,126	1,639	2,126	486	1,994	2,406	725	11,502
Office Specialist - Tourism	3,437	2,615	3,353	719	2,745	4,162	448	17,479
Extra Labor	1,304	153	0	0	0	0	0	1,457
Call Persons	1,932	22	0	2,432	(1)	15	1,835	6,235
Personnel Costs								
FICA/SUTA/WBF	11,726	2,914	2,974	0	0	2,798	0	20,412
Workers Compensation	4,448	12,568	3,817	12,989	14,220	7,413	7,768	63,223
VEBA	0	0	0	1,125	1,125	1,125	1,125	4,500
Personnel Expense	406	20,007	12,261	38,443	2,470	543	402	74,532
Cash Used to Pay Expenses Totals	477,262	103,385	341,081	181,449	120,917	81,745	119,580	\$1,425,419

Statement of Cash Flows by Month
For the Period 7/1/2015 to 1/31/2016

Account Name	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Total All Months
Cash Purchases(Sales) of Current Assets								
Accounts Receivable								
Accounts Receivable	0	1,139	14,207	0	0	0	0	15,346
Cash Purchases(Sales) of Current Assets Totals	0	1,139	14,207	0	0	0	0	\$15,346
Cash Used to Repay(Create)Current Liabilities								
Accounts Payable								
Accounts Payable	(390,080)	(47,191)	(167,265)	(55,112)	(76,784)	(36,556)	(104,145)	(877,133)
Cash Used to Repay(Create)Current Liabilities Totals	(390,080)	(47,191)	(167,265)	(55,112)	(76,784)	(36,556)	(104,145)	(\$877,133)
Net Cash Flow From Operating Activities Totals	12,206	46,660	(102,256)	457,142	301,256	53,232	96,259	\$864,499
Cash Flow From Financing Activities								
Increases								
Other Current Liabilities								
Deposits								
Hall Rental Deposits	0	0	0	50	0	0	0	50
Water/Sewer Utility Deposits	102	400	0	0	0	0	0	502
Increases Totals	102	400	0	50	0	0	0	\$552
Decreases								
Other Current Liabilities								
Deposits								
Water/Sewer Utility Deposits	72	0	0	0	0	0	0	72
Decreases Totals	72	0	0	0	0	0	0	\$72
Net Cash Flow From Financing Activities Totals	30	400	0	50	0	0	0	\$480
Net Increase (Decrease) in Cash Totals	12,233	47,061	(102,253)	457,194	301,256	53,231	96,256	\$864,978
Cash Beginning Balance Totals	(210,532)	(585,499)	(589,358)	(837,301)	(440,887)	(218,563)	(203,991)	
Cash Ending Balance Totals	(585,499)	(589,358)	(837,301)	(440,887)	(218,563)	(203,991)	(205,967)	



Monthly Local Government Statement of Account Balance and Transactions

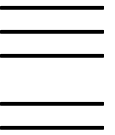
Garibaldi, City of

Account: 0000005701

January 31, 2016

Page 1 of 1

John O'Leary
Garibaldi, City of
PO Box 708
Garibaldi, OR 97118



Beginning Balance	Debits		Credits		Interest Amount	Fee Amount	Ending Balance
	Count	Amount	Count	Amount			
\$2,116,834.14	0	0.00	2	9,366.76	1,163.41	10.40	\$2,127,353.91

Effective Date	Posting Date	Description / Comments	Document Number	Item Count	Debit Amount	Credit Amount	Balance
OR Treasury							
1/15/2016	1/15/2016	TES Manual On Us Tran Deposit Tillamook County TT End of day balance	AT2742758			5,443.76	2,122,277.90
OR Treasury							
1/19/2016	1/19/2016	ODOT Transfer per 12/15/2015 End of day balance	WT2752221			3,923.00	2,126,200.90
OR Treasury							
1/31/2016	1/31/2016	Interest Credit	EI013116			1,163.41	
1/31/2016	1/31/2016	Manual Transfer-In Fee	FEE013116		0.40		
1/31/2016	1/31/2016	Monthly Maintenance Fee End of day balance	FEE013116		10.00		2,127,353.91

Fees

Description	Item Count	Amount	Current Rate
Manual Transfer-In Fee	1	0.40	0.4000
Monthly Maintenance Fee	1	10.00	10.0000

Interest

Effective Date	Rate
1/1/2016	0.6000%
1/11/2016	0.6700%
Average Annualized Rate:	0.6474%

Note: The average annualized rate for the month is not the exact rate at which your account earned unless you had the exact same balance every day during the month.



UMPQUA
B · A · N · K



CITY OF GARIBALDI
PO BOX 708
GARIBALDI OR 97118-0708

UB

Customer Service:
1-866-486-7782

Last statement: December 31, 2015
This statement: January 31, 2016

See how Umpqua associates give back at umpquabank.com/connect

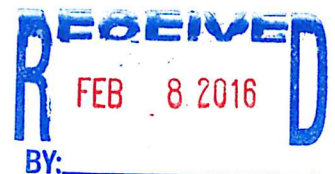
PUBLIC FUNDS ANALYZED CHECKING

Account number	8370004493	Beginning balance	\$203,483.01
Low balance	\$195,174.47	Deposits/Additions	\$100,244.63
Average balance	\$225,235.68	Withdrawals/Subtractions	\$104,414.72
Interest earned	\$0.00	Ending balance	\$199,312.92

Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
01-04	Deposit	2,862.75
01-04	Deposit	849.99
01-05	Deposit	1,483.14
01-07	Deposit	498.44
01-07	Deposit	452.02
01-08	Deposit	2,402.75
01-11	Deposit	7,582.20
01-12	Deposit	12,779.12
01-13	Deposit	24,761.59
01-14	Deposit	1,363.29
01-15	Deposit	2,220.92
01-19	Deposit	12,282.93
01-20	Deposit	8,802.89
01-21	Deposit	1,234.69
01-22	Deposit	4,581.24
01-26	Deposit	4,832.79
01-26	Deposit	1,315.29
01-28	Deposit	1,651.45
01-28	Deposit	496.05
01-29	Deposit	1,400.90

Total Additions **\$93,854.44**





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The City of Garibaldi is an equal opportunity employer and provider

SPECIAL GARIBALDI CITY COUNCIL MEETING 2016 GOAL SETTING WORKSHOP

Friday, January 15, 2016

Council Chambers, 107 6th Street, Garibaldi, 1:00 P.M.

CALL TO ORDER

Mayor Suzanne McCarthy called to order the special City Council meeting at 1:00 p.m. Present were Council President Terry Kandle, Council member Norman Shattuck and Assistant City Manager Mary DeLoria. Eugene Tish and Marlene Westerfield were excused.

II. GOAL SETTING

The Council and staff discussed the City's established goals for 2015 and future goals for 2016. Topics included tourism promotion, needed improvements to the city's community meeting spaces, and the disposition of current and previous goals of the City. DeLoria was directed to provide the information to City Manager John O'Leary for drafting of a goal document based on the topics discussed. The draft document will be presented to Council at the next available meeting.

III. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 1:50 p.m.

Suzanne McCarthy, Mayor

ATTEST:

John O'Leary, City Manager



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REGULAR GARIBALDI CITY COUNCIL MEETING

Tuesday, January 19, 2016

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular City Council meeting at 7:00 p.m. Present were Council President Terry Kandle, Council members Eugene Tish and Norm Shattuck, Assistant City Manager Mary DeLoria and City Engineer Blake Lettenmaier.

II. CONSENT CALENDAR

Mayor McCarthy asked if any council member wanted to remove any item from the Consent Calendar to Old Business. Item D was moved to Old Business. Mayor McCarthy called for a motion.

- A. Approval of Minutes – May 4, 2015 City Budget Committee Meeting
- B. Approval of Minutes – December 7, 2015 Special City Council Meeting
- C. Approval of the Budget Calendar for FY 2016-2017
- D. Adopting a Resolution of the Garibaldi City Council Acting as the Garibaldi Contract Review Board Declaring a Specific Exemption to the Competitive Bid Requirements of Garibaldi Municipal Code Section 3.10., Public Contracts, and Authorizing Staff to Purchase Gardner Denver Sutorbilt Aeration Blower Equipment.

MOTION Made by Cn Tish to approve the consent calendar as presented. Seconded by Cn Shattuck. AYES: McCarthy, Kandle, Tish, Shattuck. NAYS: None. MOTION PASSED.

III. PUBLIC COMMENT

[None]

- IV. PRESENTATIONS
 - [None]
- V. CORRESPONDENCE
 - [None]
- VII. OLD BUSINESS
 - [None]
- VIII. NEW BUSINESS

A. Election of Council President / Council Vice President

MOTION Made by Cn Tish to elect Terry Kandle to the position of Council President and MOTION Made by Cn Kandle to elect Eugene Tish to the position of Council Vice President. Seconded by Cn Shattuck. AYES: McCarthy, Kandle, Tish, Shattuck. NAYS: None. Motion passed.

B. Appointment of Council Liaisons / Representatives

Mayor McCarthy made the following appointments for calendar year 2016:

Police Liaison	Mayor McCarthy
Public Works Liaison	Cn Shattuck
Fire Liaison	Cn Kandle
Planning Liaison	Cn Westerfield
Port of Garibaldi Liaison	Cn Tish
Sewer Discount Program Committee	Cn Shattuck
Sewer Discount Program Committee	Mayor McCarthy

Cn Kandle asked that the Emergency Preparedness Chair item be removed from the list due to his appointment as Emergency Preparedness Manager.

IX. STAFF REPORTS

Legal. None.

Fire Department. None.

Police Department. Written material in packet.

Public Works. Written material in packet. Lettenmaier gave a brief report on the FEMA claims process and the community hall remodel project, noting that due to the USDA staff relocating their office, our construction dates may be shifted back to July through October, 2016.

Planning Department. Brief discussion of the upcoming Salmonberry Trail Project and the related town hall meeting set for Tuesday, January 26.

Admin Department. DeLoria gave a brief report noting the smooth running of city functions during the City Manager's absence.

X. COUNCIL REPORTS

Cn Shattuck - Noted concerns regarding lack of holiday lighting. Discussion of Public Works staffing and priorities.

Cn Tish - Discussion of the ongoing ODFW survey regarding local economic impact of the marine reserve program. Noted an upcoming meeting on the subject tentatively set for the weekend of January 30 at Garibaldi House Inn.

Cn Kandle - Reported on the Fire District Steering Committee activities. Clarified his title as Emergency Preparedness Manager and noted that he will prepare a list of changes and additions for the plan by the end of 2016. Discussion of setting of dates for Garibaldi Days.

Mayor McCarthy - None.

IX. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 7:44 p.m.

Suzanne McCarthy, Mayor

ATTEST:

John O'Leary, City Manager

RESOLUTION 2016-__

A RESOLUTION ESTABLISHING HOUSEHOLD INCOME THRESHOLDS FOR THE CITY OF GARIBALDI LOW-INCOME SENIOR CITIZEN SEWER DISCOUNT PROGRAM.

WHEREAS, Resolution 2002-6 established a low-income senior citizen sewer discount program on 18 March 2002; and

WHEREAS, Resolution 2011-01 re-established a low-income senior citizen sewer discount program on 22 February 2011; and

WHEREAS, Section 1 of 2014-06 established income thresholds for eligibility and specified further that said income thresholds were to be updated annually, as new figures were made available from the State of Oregon; and

WHEREAS, revised HUD 60% of Median income levels for Tillamook County were provided by Oregon Housing and Community Services in February, 2016;

NOW THEREFORE, THE COMMON COUNCIL OF THE CITY OF GARIBALDI RESOLVES AS FOLLOWS:

Section 1. To be eligible for the discount, the adjusted gross income of the household — i.e. all the income of all the persons over 16 years of age living on the premises — must be at or less than 60% of the median household income figures for Tillamook County provided by Oregon Housing and Community Services, to wit:

<i>TOTAL NUMBER OF PERSONS IN HOUSEHOLD</i>	<i>INCOME THRESHOLD</i>
1	\$21,798
2	24,912
3	28,026
4	31,140
5	33,631
6	36,122
7	38,925
8	41,116

Section 2. All other provisions of Resolution 2013-02 shall remain in effect, and this resolution shall be in effect as of 1 July 2016.

PASSED BY THE COMMON COUNCIL AND APPROVED BY THE MAYOR, this 16th day of February, 2016.

Hon. Suzanne McCarthy, Mayor

ATTEST:

John O'Leary, City Manager

2016 Council Goals

Mission: to encourage sustainable economic development, protect our community's livability and property values, and continually refine and improve our public service.

The City Seeks To:

- I. Refine the city's rules and regulations to facilitate and encourage responsible and positive economic development.
- II. Facilitate and encourage the development of a safe, suitable and attractive living conditions in and around our community.
- III. ~~Further~~ Continue to develop tourism as a viable industry in Garibaldi, and encourage the development of community projects and events that promote Garibaldi as a tourist destination.
- IV. Continually refine and improve the governmental services of the City of Garibaldi.

Action Steps for 2015~~5~~6

Based on the discussion during the city's goal setting workshops held on ~~February 12, 2015,~~ January 12, 2016, and ~~March 12, 2015,~~ the City Council establishes the following action steps to be taken by the City. The City Council will re-evaluate its goals and actions between December of 2016~~5~~ and February of 2017~~6~~.

- ~~1. Develop a remodel and renovation schedule for the city's community meeting space. Develop a maintenance and improvement plan for City Hall, with specific focus on improving ADA accessibility, community center usability, facility safety and city office productivity. Explore grant opportunities and funding availability for improvements to the City Hall facilities, and prepare the documents necessary for soliciting for architectural and construction services.~~ Continue with the city's plan to renovate the community space in City Hall within 2016. Seek additional grant funding to offset the total cost to the city, and refine the plan as grant opportunities arise to maximize the utility and value of the meeting and event space for the community.
2. City council and staff will work with the Oregon Department of Transportation as they plan and construct improvements to Hwy 101 through Garibaldi. Encourage ODOT to enhance the appearance, safety and usability of Hwy 101. Work with ODOT to facilitate community participation. Staff will continue to promote the city's STIP application, which seeks to allocate \$1.5 million towards pedestrian and bicycle amenities along Hwy 101 through Garibaldi.
- ~~3. Construct a water system intertie between Watseco-Barview Water District and the City of Garibaldi for the purpose of providing the district's consumers safe and affordable~~

drinking water. The council has determined that this action step will facilitate more affordable water service to the community's water consumers by increasing total number of consumers.

3. Continue to refine the city's emergency preparedness policies. Explore program funding options relating to development in the city. ~~Develop~~ Complete the development of a storage facility for emergency supplies and finalize an emergency preparedness plan for the city.
4. Develop a comprehensive parks and recreation plan for the city that promotes desirable living conditions in our community. This plan should be developed using input from the public, relevant government and non-profit agencies, businesses within the city, and existing plans developed by the city relevant to this purpose.
5. Develop a comprehensive plan for the improvement of city-owned properties intended to facilitate parking in downtown Garibaldi. These improvements should include tourism amenities such as downtown squares, plazas and small parks. Facilitate relevant stakeholders in developing implementable plans with preliminary design and cost estimates.
- ~~5.6.~~ Council consideration of changes to public policies regarding open burning, burn barrels, solid waste collection, recycling and relevant requirements and incentives intended to promote the health and welfare of the community.

The City of Garibaldi will continue to:

Be willing and available to work with the Garibaldi Rural Fire Protection District, neighboring cities and other potential stakeholders in exploring the concept of consolidating regional fire protection agencies into a single district.

Facilitate the Tourism Commission in achieving their goals to promote tourism, foster new and existing events, and strengthen the City's tourism economy.

Continue to support the Port of Garibaldi's goal of developing a vibrant and thriving business community within the port that provides a balanced and sustainable economy for our community.

Continue to maintain an "open door" policy of assistance with the owners of the Merrill's Wrecking Yard property.

Utilize the Garibaldi Scenic Trail system identified in the 2006, Garibaldi Connections Project report in the future refinement of planning and development policies. This would include identifying the specific route of the trail, preliminary engineering, cost estimates and time line development. Work with other stakeholders such as the Port of

Garibaldi, Port of Tillamook Bay, Oregon Coast Scenic Railroad, Garibaldi Lion's Club, Old Mill Marina and private property owners in establishing and constructing this trail system.

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John OLeary

From: Mary Deloria
Sent: Friday, January 15, 2016 4:00 PM
To: John OLeary; Eugene Tish (eugene.tish@garibaldi.us); L. Marlene Westerfield (marlene.westerfield@garibaldi.us); Norman Shattuck (norm.shattuck@garibaldi.us); Sue McCarthy - City of Garibaldi (suzanne.mccarthy@garibaldi.us); Terry Kandle - City of Garibaldi (terry.kandle@garibaldi.us)
Cc: Mary Deloria; mccarthyns@embarqmail.com; terryonthebay@centurylink.net; marlwest@embarqmail.com; eugene.tish@gmail.com; budlinda@gmail.com; Blake Lettenmaier
Subject: Notes from 1/15/16 Goal Setting Workshop
Follow Up Flag: Follow up
Flag Status: Flagged

Hi, all,

The minutes from today's goal setting workshop have been prepared and will be included in the next council packet. However, I want to give you more detail than is included in the official minutes. In attendance were Sue McCarthy, Terry Kandle, Norm Shattuck, and Mary DeLoria. Comments are in *italic bold*. New items are at the end of this message.

Review of the 2015 Goals:

- I. Refine the city's rules and regulations to facilitate and encourage responsible and positive economic development. *Keep.*
- II. Facilitate and encourage the development of a safe, suitable and attractive living conditions in and around our community. *Keep.*
- III. ~~Further~~ Continue to develop tourism as a viable industry in Garibaldi.
- IV. Encourage the development of community projects and events that promote Garibaldi as a tourist destination. *Re-write to combine with #III.*
- V. Continually refine and improve the governmental services of the City of Garibaldi. *Keep.*

Review of the 2015 Action Items:

1. Develop a remodel and renovation schedule for the city's community meeting space. Develop a maintenance and improvement plan for City Hall, with specific focus on improving ADA accessibility, community center usability, facility safety and city office productivity. Explore grant opportunities and funding availability for improvements to the City Hall facilities, and prepare the documents necessary for soliciting for architectural and construction services. *Done.*
2. City council and staff will work with the Oregon Department of Transportation as they plan and construct improvements to Hwy 101 through Garibaldi. Encourage ODOT to enhance the appearance, safety and usability of Hwy 101. Work with ODOT to facilitate community participation. *Discussion – hold off further action until STIP grant is awarded then discuss at upcoming NW ACT meeting.*
3. Construct a water system intertie between Watseco-Barview Water District and the City of Garibaldi for the purpose of providing the district's consumers safe and affordable drinking water. The council has determined that this action step will facilitate more affordable water service to the community's water consumers by increasing total number of consumers. *Done.*
4. Refine the city's emergency preparedness policies. Explore program funding options relating to development in the city. Develop a storage facility for emergency supplies and finalize an emergency

preparedness plan for the city. **Cn Kandle noted that this action step is in progress and wants to list it as a continuing goal.**

5. Develop a comprehensive parks and recreation plan for the city that promotes desirable living conditions in our community. This plan should be developed using input from the public, relevant government and non-profit agencies, businesses within the city, and existing plans developed by the city relevant to this purpose. **No action.**
6. Develop a comprehensive plan for the improvement of city-owned properties intended to facilitate parking in downtown Garibaldi. These improvements should include tourism amenities such as downtown squares, plazas and small parks. Facilitate relevant stakeholders in developing implementable plans with preliminary design and cost estimates. **Discussed work that has been done (7th and Acacia parking lot, design work for parking lot /pocket park at Hwy 101 and S. 3rd). Continue listing.**

2015 Continuing Items:

Be willing and available to work with the Garibaldi Rural Fire Protection District, neighboring cities and other potential stakeholders in exploring the concept of consolidating regional fire protection agencies into a single district. **In progress.**

Facilitate the Tourism Commission in achieving their goals to promote tourism, foster new and existing events, and strengthen the City's tourism economy. **Continue listing.**

Continue to support the Port of Garibaldi's goal of developing a vibrant and thriving business community within the port that provides a balanced and sustainable economy for our community. **Continue listing.**

Continue to maintain an "open door" policy of assistance with the owners of the Merrill's Wrecking Yard property. **Continue listing.**

Utilize the Garibaldi Scenic Trail system identified in the 2006, Garibaldi Connections Project report in the future refinement of planning and development policies. This would include identifying the specific route of the trail, preliminary engineering, cost estimates and time line development. Work with other stakeholders such as the Port of Garibaldi, Port of Tillamook Bay, Oregon Coast Scenic Railroad, Garibaldi Lion's Club, Old Mill Marina and private property owners in establishing and constructing this trail system. **Discussed incorporating the Salmonberry Trail project, but decided to leave as is.**

2014 Action Items:

1. Take steps to remodel the City's community meeting spaces for the purpose of facilitating conventions and other public gatherings. Continue to develop maintenance and improvement plans for City Hall, with specific focus on improving ADA accessibility, community center usability, facility safety and administrative office productivity. Explore grant opportunities and funding availability for improvements to the City Hall facilities. **Done.**
2. Improve the appearance of downtown Garibaldi. The Council will seek to facilitate community action and participation in cleaning, repairing and improving the visual appearance of downtown Garibaldi. The Council will explore legislative and community-incentive concepts that promote this action item. **Strike from list.**
3. Work with the Watseco-Barview Water District in developing an intertie between the two public water systems for the purpose of providing the District's consumers safe and affordable drinking water. The Council has determined that this action step will facilitate more affordable water service to the City's water consumers by increasing total number of consumers. The Council will oversee City staff while they work with the District in designing and constructing the infrastructure needed to accomplish this action step. **Done.**
4. Explore and evaluate concepts associated with increasing the City's parking utility for the commercial business areas of Garibaldi. The City will investigate the potential of acquiring property close to Hwy 101 for the purpose of creating parking and other transportation amenities. **Done.**
5. Review and refine existing parks and recreation plans of the City, and consider the creation of single Parks Master Plan. **List in 2016 Action Steps.**

6. Be willing and available to work with the Garibaldi Rural Fire Protection District, neighboring cities and other potential stakeholders in exploring the concept of consolidating regional fire protection agencies into a single district. **List in 2016 Action Steps.**
7. Support the Port of Garibaldi in their goals; specifically in the reconstruction, renovation and revitalization of Commercial Ave. and the Garibaldi Wharf. **Done.**
8. Develop a comprehensive plan for the Garibaldi Plaza site plan. Facilitate relevant stakeholders in developing a complete plan with a preliminary design and cost estimate. **Show as a 2016 Goal.**
9. Develop the Garibaldi Scenic Trail system identified in the 2006, Garibaldi Connections Project report. This would include identifying the specific route of the trail, preliminary engineering, cost estimates and time line development. Work with other stakeholders such as the Port of Garibaldi, Port of Tillamook Bay, Oregon Coast Scenic Railroad, Garibaldi Lion's Club, Old Mill Marina and private property owners in establishing and constructing this trail system. **Continue listing as Action Step.**
10. Work to refine the City's Downtown Master Plan. Work with local business and stakeholders to develop themes or styles building and street-scape architecture that promote tourism and that are economically practical for the development of private and public property. **Continue listing as Action Step.**
11. Seek to improve public safety along Garibaldi Ave. (Hwy 101) in Garibaldi. This may include the development of safer pedestrian and bicycle pathways, improvements to traffic control devices, and/or policy changes relating to traffic and transportation safety. The City will work with the Oregon Department of Transportation in evaluating and planning safety and transportation improvements along Hwy 101 in Garibaldi. **Combine with 2015 Action Item #2.**
12. Facilitate and encourage affordable housing development in Garibaldi. **Continue listing as Action Step.**
13. Maintain an "open door" policy of assistance with the owners of the Merrill's Wrecking Yard property. **Continue listing as Action Step.**
14. Facilitate the Tourism Commission in achieving their goals to promote tourism, foster new and existing events, and strengthen the City's tourism economy. **Done.**

New Items for Consideration or Addition to Goal Statement:

Ban on open burning and/or burn barrels. Discuss at February regular City Council meeting. Possible placement on the General Election ballot, November 2016.

Mandatory garbage pickup. Discuss at February regular City Council meeting.

Action item to add: New city hall building – Continue to develop plans and funding for new city hall structure and facilitate implementation of temporary office space.

Action item to add: Annexation with Barview – Explore feasibility of annexation of the community of Barview.

Please let me know if I've forgotten or missed anything. Thank you!

Mary DeLoria

Assistant City Manager / Finance Officer

City of Garibaldi

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Garibaldi OR 97118

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THE CITY OF GARIBALDI IS AN EQUAL OPPORTUNITY PROVIDER

2015 Council Goals

***Mission:** to encourage sustainable economic development, protect our community's livability and property values, and continually refine and improve our public service.*

The City Seeks To:

- I. Refine the city's rules and regulations to facilitate and encourage responsible and positive economic development.
- II. Facilitate and encourage the development of a safe, suitable and attractive living conditions in and around our community.
- III. Further develop tourism as a viable industry in Garibaldi.
- IV. Encourage the development of community projects and events that promote Garibaldi as a tourist destination.
- V. Continually refine and improve the governmental services of the City of Garibaldi.

Action Steps for 2015

Based on the discussion during the city's goal setting workshops held on February 12, 2015, and March 12, 2015, the City Council establishes the following action steps to be taken by the City. The City Council will re-evaluate its goals and actions between December of 2015 and February of 2016.

1. Develop a remodel and renovation schedule for the city's community meeting space. Develop a maintenance and improvement plan for City Hall, with specific focus on improving ADA accessibility, community center usability, facility safety and city office productivity. Explore grant opportunities and funding availability for improvements to the City Hall facilities, and prepare the documents necessary for soliciting for architectural and construction services.
2. City council and staff will work with the Oregon Department of Transportation as they plan and construct improvements to Hwy 101 through Garibaldi. Encourage ODOT to enhance the appearance, safety and usability of Hwy 101. Work with ODOT to facilitate community participation.
3. Construct a water system intertie between Watseco-Barview Water District and the City of Garibaldi for the purpose of providing the district's consumers safe and affordable drinking water. The council has determined that this action step will facilitate more affordable water service to the community's water consumers by increasing total number of consumers.

4. Refine the city's emergency preparedness policies. Explore program funding options relating to development in the city. Develop a storage facility for emergency supplies and finalize an emergency preparedness plan for the city.

Action Steps for 2015 and Beyond

5. Develop a comprehensive parks and recreation plan for the city that promotes desirable living conditions in our community. This plan should be developed using input from the public, relevant government and non-profit agencies, businesses within the city, and existing plans developed by the city relevant to this purpose.
6. Develop a comprehensive plan for the improvement of city-owned properties intended to facilitate parking in downtown Garibaldi. These improvements should include tourism amenities such as downtown squares, plazas and small parks. Facilitate relevant stakeholders in developing implementable plans with preliminary design and cost estimates.

The City of Garibaldi will continue to:

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Facilitate the Tourism Commission in achieving their goals to promote tourism, foster new and existing events, and strengthen the City's tourism economy.

Continue to support the Port of Garibaldi's goal of developing a vibrant and thriving business community within the port that provides a balanced and sustainable economy for our community.

Continue to maintain an "open door" policy of assistance with the owners of the Merrill's Wrecking Yard property.

Utilize the Garibaldi Scenic Trail system identified in the 2006, Garibaldi Connections Project report in the future refinement of planning and development policies. This would include identifying the specific route of the trail, preliminary engineering, cost estimates and time line development. Work with other stakeholders such as the Port of Garibaldi, Port of Tillamook Bay, Oregon Coast Scenic Railroad, Garibaldi Lion's Club, Old Mill Marina and private property owners in establishing and constructing this trail system.