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REGULAR GARIBALDI CITY COUNCIL MEETING

Monday, April 15, 2019

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

- I. PLEDGE OF ALLEGIANCE
- II. CONVENING OF MEETING
- III. CALL TO ORDER

Mayor Judy Riggs called to order the regular City Council meeting at 7:00 p.m. Present were Council members Paul Daniels, Melissa Elmore, Tim Hall, Marlene Westerfield and Mayor Riggs. Citizens present were Connye Corey, Cheryl Gierga, Roy Hamilton, Susan Newman, Mark Payne, Star Popplewell, JoAnne Smith, Norm Shattuck, and Paula Tucker. City Staff present were Deputy Michael Reeves, City Manager Geoff Wullschlager, Administrative Assistant 2 Kylie Poklikuha. Other guests who did not sign in for comment were present.

- IV. CONSENT CALENDAR

Mayor Riggs asked if any Council member wanted to remove any item from the Consent Calendar to Old Business. Hearing none, Mayor Riggs asked for a motion.

- A. Approval of Minutes - March 20, 2019 Regular City Council Meeting

MOTION made by Cn Daniels to approve the consent calendar as presented. Seconded by Cn Westerfield. AYES: Daniels, Elmore, Hall, Riggs and Westerfield. NAYS: None. Motion passed.

- V. PUBLIC COMMENT

Susan Newman, 810 Birch - Question regarding the status of the Fire Chief. Wullschlager noted that the Fire Chief is currently on administrative leave and is unable to say for how long.

- VI. PRESENTATIONS

City Attorney Christy Monson: Good Governance Training

- V. CORRESPONDENCE

A. Karna Inman - Letter of Interest - Garibaldi Planning Commission

B. Judith Parker - Letter of Interest - Garibaldi Planning Commission

Council Daniels recused himself from voting as he is a developer in Garibaldi and it could be a conflict of interest. When questioned if it is a requirement for a Planning Commissioner to be a full time resident, Wullschlager stated that one member is allowed to live outside of the city limits but that they must be a property owner within the City. He then stressed the need for a Planning Commission Chair with the passing of Chair Wrabek.

MOTION made by Cn Hall to appoint Karna Inman to the Garibaldi Planning Commission. Seconded by Cn Westerfield. AYES: Elmore, Hall, Riggs and Westerfield. NAYS: None. Recused: Daniels. Motion passed.

MOTION made by Cn Elmore to appoint Judith Parker to the Garibaldi Planning Commission. Seconded by Cn Westerfield. AYES: Elmore, Riggs and Westerfield. NAYS: Hall. Recused: Daniels. Motion passed.

VI. COMMUNITY REPORT

[NONE]

VII. OLD BUSINESS

A. Draft Ordinance – Ordinance Amending Garibaldi Ordinance No. 317 & Garibaldi Municipal Code Chapter 2.55 (Tourism Commission)

Cn Hall distributed to council members a document on advisory groups and noted that community involvement on tourism would benefit Garibaldi. Wullschlager reviewed the highlights from the council workshop in March, including the seat descriptions, the Citizen at Large position, and council’s decision that the restaurant and bar industries should be considered general business. Cn Westfield reiterated that hotels and RV parks should have their own seat as they generate the Transient Lodging Taxes.

Cn Daniels noted that the advisory document Cn Hall handed out was not on the consent calendar and council had not had time to review it. Cn Westerfield questioned who published the document, as it had no publishing information on it.

MOTION made by Cn Daniels to forward the amended Garibaldi Ordinance No. 317 and Garibaldi Municipal Code Chapter 2.55 to legal counsel for review. Seconded by Cn Elmore. AYES: Daniels, Elmore, Riggs and Westerfield. NAYS: Hall. Motion passed.

VIII. NEW BUSINESS

A. RES. 2019-05 – Resolution Authorizing Staff to Pursue an ODOT Special City Allotment Grant

MOTION made by Cn Daniels to approve RES. 2019-05 – Resolution Authorizing Staff to Pursue an ODOT Special City Allotment Grant. Seconded by Cn Hall. AYES: Daniels, Elmore, Hall, Riggs and Westerfield. NAYS: None. Motion passed.

IX. STAFF REPORTS

Public Safety Report. Deputy Reeves reported that he continues to work on the school emergency plan. He reported 39 traffic stops with 7 citations, which is lower than the previous month. Reeves noted that when reporting a possible drug house, the sheriff’s department needs good intel; descriptions of cars and people, license numbers, and anything suspicious or odd. He urged citizens to keep their eyes open and be aware of their neighbors. He also discussed the benefits of a security system. Reeves noted that he’s available for constituents, just call the non-emergency dispatch number (503)815-1911, and he will return your call.

Wullschlager thanked Deputy Reeves for his work on investigating the Parkside break in and noted that Reeves schedule is now Friday through Monday, during tourism season.

Fire Department. None.

Legal. None.

City Engineer. Report provided in packet.

Planning/Admin Department. Report provided in packet. Wullschlager reported that now 16 land use applications have been submitted in the last three months, which continues to keep the City Engineer busy.

Public Works. Report provided in packet. Wullschlager noted the manifold for the street sweeper needed to be replaced. The sweeper is older, but they got it back online. The flow meter for the well heads was replaced for \$1,500, after research by Public Works, saving a considerable amount of money.

Tourism. Wullschlager reported on tourism moneys spent the past fiscal year. He reviewed the budgeted numbers vs actual money spent, which included grant funds and other revenue. Wullschlager noted that the department is 25% over breaking even and expenditures are, to date, at 7%. Cn Daniels asked if the TRT funds carried over to the next fiscal year, which Wullschlager replied that, yes any appropriations not spent in the current fiscal year move forward through the next budget cycle..

Town Hall. Wullschlager reported that issues brought up at the Town Hall meeting will be addressed by Public Works over the next few weeks. When asked about a follow up Town Hall meeting, Mayor Riggs noted she'd like to do them more often. Discussion on meeting notifications, Town Hall meeting dates will be posted and on the City website. Cn Westerfield noted that the city will try to inform citizens, the city is not responsible for citizens noticing, or even reading, the information provided.

JoAnn Smith told council she appreciated having the Town Hall meeting and for sending notifications with such short notice. Mayor Riggs thanked Wullschlager for setting up the meeting space and providing the refreshment service.

XII. COUNCIL REPORTS

Cn Hall - Reported that if City Hall is closed, he'd like a note posted. Wullschlager informed Cm Hall that staff post a notice whenever the office must be closed. It was noted that there is a payment drop box that is checked several times throughout the day and online payment is an option as well.

Discussion on the definition of ODOT approved, or permitted, crosswalks. Wullschlager reported that ODOT does not maintain all of the crosswalks in Garibaldi, and that the city maintains some as well. Mayor Riggs noted that the verbiage can be misleading and could imply some of the sidewalks are unsafe. Wullschlager noted he spoke to the new regional director of ODOT and he stated that if any crosswalks were deemed unsafe, they would have been removed.

Cn Elmore - Thanked people for attending the council meeting. When questioned about the CERT program, Elmore reported that it is citizen lead, not a city function. It's to assist citizens during emergencies, much like a neighborhood watch program.

Cn Westerfield - None.

Cn Daniels - None.

Mayor Riggs - Thanked audience for attending the recent Town Hall meeting and noted the importance of citizen feedback.

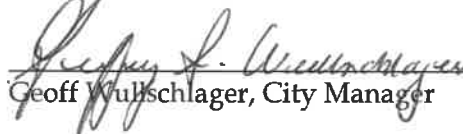
XIII. ADJOURNMENT

Mayor Riggs adjourned the meeting at 9:41 p.m.



Judy Riggs, Mayor

ATTEST:



Geoff Wulschlager, City Manager