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REGULAR GARIBALDI CITY COUNCIL MEETING

Tuesday, February 19, 2019

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

I. PLEDGE OF ALLEGIANCE

II. CALL TO ORDER

Mayor Judy Riggs called to order the regular City Council meeting at 7:00 p.m. Present were Council members Paul Daniels, Melissa Elmore, and Tim Hall. Constituents present were Mark Payne, Star Popplewell, Linda Shattuck, Norm Shattuck, Marlene Westerfield, and Deputy Michael Reeves, City Manager Geoff Wullschlager, Administrative Assistant 2 Kylie Poklikuha, and other guests who did not sign in for comment.

III. CONSENT CALENDAR

Mayor Riggs asked if any Council member wanted to remove any item from the Consent Calendar to Old Business. Hearing none, Mayor Riggs asked for a motion.

A. Approval of Minutes – January 22, 2019 Regular City Council Meeting

MOTION made by Cn Daniels to approve the consent calendar as presented. Seconded by Cn Hall. AYES: Daniels, Elmore, Hall, and Riggs. NAYS: None. Motion passed.

IV. PRESENTATIONS

[NONE]

V. CORRESPONDENCE

- A. Ms. Marlene Westerfield – Letter of Interest – City Council
- B. Mr. Norm “Bud” Shattuck – Letter of Interest – City Council
- C. Mr. Mark Payne – Letter of Interest – City Council
- D. Mr. Joe Wrabeck – Letter of Resignation – Planning Commission
- E. Wave Steppers – Letter – Community Hall Rate Change

VII. COMMUNITY REPORT

[NONE]

VIII. OLD BUSINESS

[NONE]

IX. NEW BUSINESS

- A. RES. 2019-03 – A Resolution of the Garibaldi City Council Acting as Local Contract Review Board Adopting Findings and Authorizing the City Manager and the

Mayor to Contract for the Construction of the Ginger Avenue Construction Improvements Project

City Manager Wullschlager noted that the project started before he was hired but went over the progress so far. He noted the project has gone to bid, three bids were received, and Advance Excavation had the lowest bid. A \$50,000 ODOT paving grant will be used as well as SDC funds.

Wullschlager read aloud the recommendation letter from City Engineer Lettenmaier then reviewed the bid packet requirements, thus ensuring that all bidders were up to date. He noted that the project is estimated to take 4 to 5 months and should start late May. Wullschlager noted that access to the road will be open as only half of the road will be worked on at a time.

MOTION made by Cn Hall to approve RES. 2019-03 - A Resolution of the Garibaldi City Council Acting as Local Contract Review Board Adopting Findings and Authorizing the City Manager and the Mayor to Contract for the Construction of the Ginger Avenue Construction Improvements Project. Seconded by Cn Daniels. AYES: Daniels, Elmore, Hall, and Riggs. NAYS: None. Motion passed.

B. Consideration of Letters of Interest - City Council

MOTION made by Cn Hall to nominate Norm Shattuck. Motion failed for lack of a second.

MOTION made by Cn Daniels to nominate Marlene Westerfield. Seconded by Cn Elmore. AYES: Daniels, Elmore. NAYS: Hall. Motion passed with Mayor Riggs abstaining.

C. New Council Member - Oath of Office

City Manager Wullschlager administered the Oath of Office to Marlene Westerfield.

D. Council Goals

City Manager Wullschlager provided a copy of the previous year's Council Goals. Wullschlager will email Council with possible dates for Council Workshop on goalsetting. Notice of the decided workshop date will be posted.

E. Wave Steppers - Letter regarding upcoming Community Hall rate change

Mr. Allen of the Wave Steppers provided a letter to council expressing concern over the rate increase for the Community Hall rent once renovations are complete. They are currently paying \$35 per rental. He noted that the monthly dance brings in people from outside the area, is a healthy activity for community and they have been doing it for 35 years.

City Manager Wullschlager noted that the rate schedule has not been set but the hall rental is being renovated to bring in wedding, business meetings or conferences. The idea behind it is to recoup the development costs of the Community Hall

Project. He has discussed it with the mayor and noted that they are open to the idea of working on a community benefit discount based on certain criteria. He will take the letter under advisement, though it is a council policy matter.

X. APPOINTMENT OF COUNCIL OFFICERS:

Mayor Riggs read aloud that the Council President shall function as Mayor when the Mayor is absent from a Council meeting or unable to function as Mayor, and the Vice President shall function as Mayor when the Mayor and Council President are absent from a Council meeting or unable to function as Mayor.

MOTION made by Cn Elmore to nominate Cn Westerfield for Council President. Seconded by Cn Daniels. AYES: Daniels, Elmore, Hall, Riggs and Westerfield. NAYS: None. Motion passed.

MOTION made by Cn Daniels to nominate Cn Elmore for Council Vice President. Seconded by Cn Westerfield. AYES: Daniels, Elmore, Riggs and Westerfield. NAYS: None. Motion passed with Cn Hall abstaining.

XI. STAFF REPORTS

Public Safety Report. Deputy Reeves reported that he has been working with the grade school on school lock downs/lock outs. If there is a situation at the school, he has been working with the principal to prepare and keep it under control, and to get the kids out safely.

Deputy Reeves reported that there have been five or six vehicle intrusions in Garibaldi within the past month. He noted that only one vehicle window has been broken into, the rest were unlocked and just gone through with nothing stolen. He reminded everyone to keep a close watch on friends and neighbors' properties. He then discussed an app called Presence, a free app that uses spare Android and iOS smartphones, and tablets, and effectively turns them into free Wi-Fi security cameras and motion detectors. Reeves advised good lighting, as it is also a very effective deterrent. Deputy Reeves reported 66 traffic stops, which is a good number for January. One was a warrant arrest and one was a pursuit that went through Garibaldi, twice, which led to an arrest.

Fire Department. None.

Legal. None.

City Engineer. Report provided in packet.

Planning/Admin Department. Wullschlager reported that Bryan P. Fitzsimmons, CPA out of Lincoln City has been hired to update the city accounting. He noted that FY2016/2017 is getting caught up with FY2017/2018 now complete. Wullschlager reported that they are creating processes for important accounting functions and the accountant is picking it up very quickly. He also noted that though hiring the CPA firm will be expensive, there has only been one administrative officer for the past seven months so that has saved the city a considerable amount of money, and he is very pleased with the CPA's progress.

Wullschlager reported on Capital Projects, noting that the Ginger Avenue project took a considerable amount of time, with potential bidders trying to test the cities due process.

Wullschlager reported the Community Hall upgrades, noting that the government shut down created a delay and the USDA still needs to give the go ahead. He noted that new funds, or possibly bank accounts, will be created and the CPA will consult on that as well.

Wullschlager reported the City Manager contract has now been finalized.

Tourism. Poklikuha reported another successful PNW Sportsmen's Show. All marketing materials, 3,000 promo bags with tourism information featuring Garibaldi, were given out and feedback was very positive. She is prepping for the upcoming Saltwater Sportsman Show in Salem and will be attending the Oregon Festival and Events Conference in Hood River before that. Poklikuha noted that she was asked to give a short presentation on Garibaldi Days during the last day of conference but unfortunately, she would be staffing the Saltwater Show booth that day; although it was an honor to be asked.

Public Works. Report provided in packet. Wullschlager noted the he will be going forward with hiring the open public works position. He reported that the decanter arm, which skims solid off the top, is made to order by the manufacture and should arrive in the next several weeks. He noted the current arm is working for now.

Wullschlager reported that the Keenon Drive bottleneck has been fixed and is all now 6-inch pipe. He noted that bio solids tank has been repaired and that Public Works is up to date with the State. Their annual bio-solids report was submitted on time and the bio solids plan has been updated by the public works staff.

XII. COUNCIL REPORTS

Cn Elmore - Noted she has been attending CERT (Community Emergency Reponse Team) meetings in Rockaway Beach and would like to see Garibaldi have their own. She is looking into grant programs for Go Bags and yellow radios. Wullschlager noted that it is a long process, but a CERT program is an enormous advantage during emergencies, with block captains and supply stashes in certain areas throughout the city, allowing City Hall time to respond to other agencies. He noted that Nehalem Bay CERT is great program to follow.

Cn Hall - Reported he met with Senator Johnson and discussed Hwy 101 issues. He stated that she has contacted an ODOT official who will check out the Garibaldi situation. He would like to see an increase in speed limit signs by Garibaldi Days.

Cn Westerfield - Attended a Refuse to be a Victim class. She felt there was a lot of great information, and highly recommended everyone attend one.

Cn Daniels - Reported he will be driving the streets, checking road and ditch conditions, looking for possible issues and will report back at the next meeting.

Mayor Riggs - Noted she attended a League of Oregon Cities meeting and found it very effective and informative. There will be another meeting next quarter in Wheeler.

XIII. MOVE INTO EXECUTIVE SESSION

Mayor Riggs recessed the meeting at 8:00 p.m., to reconvene in Executive Session, pursuant to ORS 192.660(2)(a). No decisions were made during executive session.

XIV. ADJOURNMENT OF EXECUTIVE SESSION

Mayor Riggs adjourned the executive session at 9:02 p.m.

XIII. RETURN TO REGULAR COUNCIL SESSION

Mayor Riggs reopened to the regular session at 9:02:30pm.

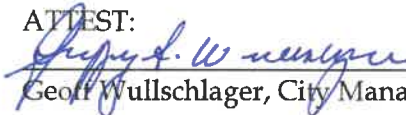
XV. PUBLIC COMMENTS

[NONE]

XVI. ADJOURNMENT

Mayor Riggs adjourned the meeting at 9:03 p.m.

ATTEST:


Geoff Wullschlager, City Manager


Judy Riggs, Mayor