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REGULAR GARIBALDI CITY COUNCIL MEETING

Monday, August 20, 2018

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular City Council meeting at 7:00 p.m. Present were Council members Melissa Elmore, Judy Riggs, Norm Shattuck and Marlene Westerfield, Tim Hall, David McCall, Carolee North, Mark Payne, Star Popplewell, Mark Riggs, Linda Shattuck, Roland Sheldon, Joanne Smith, Paula Tucker, Deputy Michael Reeves, City Manager Pro Tem Geoff Wullschlager, Fire Chief James Rhyce, Administrative Assistant 2 Kylie Poklikuha.

II. CONSENT CALENDAR

Mayor McCarthy asked if any council member wanted to remove any item from the Consent Calendar to Old Business.

A. Approval of Minutes - July 16, 2018 Special City Council Meeting

MOTION made by Cn Riggs to approve the consent calendar as presented. Seconded by Cn Westerfield. AYES: Elmore, McCarthy, Riggs, Shattuck, Westerfield. NAYS: None. Motion passed.

III. PUBLIC COMMENT

Carolee North, 503 E Garibaldi - North stressed to Council that they are the only forum for resident have to ask questions, there is the City Manager, but council is his boss. She feels Council is not listening to the public, that council meetings should be a discussion and residents should be able to ask questions and express concerns.

David McCall, provided report on Master Recycling program in Tillamook County. He discussed the need for a city-wide ban on plastic bags, noting that 86% are not recycled. McCall would like Council to draft an ordinance banning plastic bags, not including produce and bait bags. Discussion on county recycling. It was noted that to pass the ordinance, a public notice would suffice instead of a public hearing.

IV. PRESENTATIONS

[NONE]

V. CORRESPONDENCE

[NONE]

VI. COMMUNITY REPORT

[NONE]

VII. OLD BUSINESS

[NONE]

VIII. NEW BUSINESS

A. City Manager Pro Tem Contract Update

Wullschlager reviewed the current situation and noted that he has spoken with legal counsel and they are still working on the contract.

B. Technology Service Provider Contract

Wullschlager stated that IT management services are currently provided by CoastCom. He has looked into different service providers as CoastCom's tech department has broken off to form a private company, GenXsys. Pacific Office Automation (POA) currently provides copier service, phone service and cloud backup for all property files. If IT management service is added to the contract with POA, advantages would include all-inclusive on-site tech support during regular business hours, dedicated 24-hour remote support and after hours support at a lower rate than CoastCom offers. Wullschlager noted that POA is more expensive monthly, but it meets Confidence in Compliance with CIS (City Country Insurance) recommended protocols and updates for online security. Cm Riggs asked if the monthly price is locked and if there is an opt out period. Wullschlager will report back to council next month.

C. November 2018 General Election

Wullschlager noted that there are two seats open for election in November. Once a council member runs for Mayor and if passes, their seat would then become available in February at the earliest. Discussion. Cm Westerfield noted that the signatures collected must be from registered voters in Tillamook County.

D. Resolution 2018-10 Lift Station Pumps

Wullschlager reviewed the emergency resolution which would allow the City to move forward with repair and purchasing requirements for the lift station pumps, the primary point for raw sewage pumping for the wastewater treatment plant. He noted that one pump is offline, one is at half capacity, and one is at full capacity. The emergency resolution would go around the bidding process, as the pumps are large pieces of machinery which take over four weeks to be freighted from the East Coast. If the pump fails, there is the possibility of sewage going into the bay. Two companies provided quotes, and a third company was unsure of the compatibility of their equipment. Public Works and an electrician can install the pumps once they arrive. Discussion.

MOTION made by Cn Elmore to approve a specific exemption to competitive bid requirements of the Garibaldi Municipal Code Section 3.10, Public Contracts, for emergency repair and replacement of two of the three Garibaldi main sewerage lift station pumps. Seconded by Cn Westerfield. AYES: Elmore, McCarthy, Riggs, Shattuck, Westerfield. NAYS: None. Motion passed.

E. Resolution 2018-11 Integrator of Record Contract

Wullschlager informed Council that the software that controls the entire wastewater treatment system, not just the pumps, has a 12-year shelf life and it's

currently 14 years old and the technology has aged out. The RFP process was used, and the best price was Camtronics, Incorporated.

MOTION made by Cn Riggs to approve a resolution of the Garibaldi City Council acting as Local Contract Review Board adopting findings and authorizing the City Manager to develop a contract with Camtronics, Incorporated, for integrator/engineering services necessary to upgrade Garibaldi's wastewater treatment plant SCADA (Supervisory Control and Data Acquisition) control system. Seconded by Cn Shattuck. AYES: Elmore, McCarthy, Riggs, Shattuck, Westerfield. NAYS: None. Motion passed.

IX. STAFF REPORTS

Fire Department. Chief Rhyce reviewed recent call activity and noted that Garibaldi Days was a very successful event. He reported on the new fire truck, the donation of a bag of emergency supplies for the Emergency Shelter and recent Narcan training. Rhyce stressed the difficulty in finding younger volunteers and getting the required training and noted that it is an issue country wide. Cn Riggs thanked Chief Rhyce for getting the other local fire departments involved in the Garibaldi Days parade.

Public Works. Report provided in packet. Wullschlager reported that Public City Engineer. Report provided in packet.

Legal. None.

Police Department. None.

Planning/Admin Department. Wullschlager reported on recent work on creating a tiered chart of accounts based of budget items and tracking all revenue and expenditures and tying them back to the funds.

He then reported on the Community hall process stating the process is closer to starting and discussed the USDA loan franchise fee dedicated source of revenue. The architect/engineer has been chosen through the RFP process and the USDA and the Bond Council is going over the architect/engineer's contract. Once approved, a construction manager will be selected, and work will be scheduled. Discussion on admin office options.

Wullschlager report on the FEMA Flood Map Adoption, noting that new maps are ready for adoption after a zoning code amendment. He noted that the maps have not been updated since 1977 but not much has changed. A lot has delayed map development, but the maps have finally been completed. Wullschlager did note that the new maps do not include tsunami information.

Wullschlager noted that Phase II of Arborview Heights is nearing completion, paving is done along Evergreen and into the development. An easement was recorded on private property thanks to the City Engineer

X. COUNCIL REPORTS

Cn Elmore - None.

Cn Shattuck - Noted he attended a League of Oregon Cities training in August, learned about Public Meeting Laws and read an excerpt aloud.

Cn Westerfield - None.

Cn Riggs - Noted that Council Meetings are for the purpose of business but

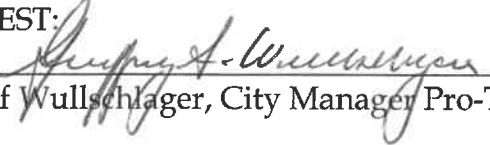
perhaps a quarterly town hall meeting would allow exchange time and open communication. Cn Riggs reminded everyone that she is a federal employee so discussing city business at her work could make her lose her job.

Mayor McCarthy - None.

XI. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 8:29 p.m.


Suzanne McCarthy, Mayor

ATTEST:

Geoff Wullschlager, City Manager Pro-Tem