



City Hall, PO Box 708, Garibaldi, OR 97118
Office: (503) 322-3327 | Fax: (503) 322-3737
City Email: city@garibaldi.gov

Garibaldi Urban Renewal Agency (GURA) Budget Committee Agenda

Wednesday, May 3, 2023 – 9:30 a.m. [City of Garibaldi Budget Committee meeting to follow]

Community Hall, Garibaldi City Hall, 107 6th Street, Garibaldi, OR 97118 and via Zoom

* Go to zoom.us / join * Call in: (253) 215-8782 * ID: 503 322 3327 * Password: 97118

I. CALL TO ORDER

II. MINUTES

- a. Approval of Minutes: April 25 2022 GURA Budget Committee Meeting

III. ELECTION OF CHAIR

Someone will need to make a MOTION TO ELECT _____ AS CHAIR OF THE GURA BUDGET COMMITTEE. A second and vote will fulfill the election. At this time, the Chair takes over the meeting.

IV. PUBLIC COMMENT ON THE PROPOSED BUDGET

The Chair should ask if there is anyone from the public interested in making a statement on the proposed budget. Past practice has been to allow the public to comment during the proceedings, but there should be a formal invitation of the public to make comment. One other note (since the GURA and City budget meetings are together), make sure public comments are intended for the GURA budget and not the City budget.

V. RECEIPT OF BUDGET MESSAGE AND PROPOSED BUDGET

VI. BUDGET COMMITTEE WORK SCHEDULE

Once the Committee is satisfied with the budget as either presented or amended, I would recommend that a committee member make a MOTION to approve the budget for GENERAL/DEBT SERVICE fund by category as PRESENTED/AMENDED. You will need to make a motion for each fund. i.e. "I make a motion to approve the Garibaldi Urban Renewal General Fund by category as Presented/Amended." Someone will need to second by stating; "I second the motion". You will then need to take the vote. Then: i.e. "I make a motion to approve the Garibaldi Urban Renewal Debt Service Fund by category as Presented/Amended." Someone will need to second by stating; "I second the motion". You will then need to take the vote.

VII. ADJOURNMENT

Upon completion of the Committee's work, the Chair can adjourn the meeting. Please note the time for the record. GURA at-large board and budget Committee members can leave. Keep in mind that our next scheduled meeting is on Monday, May 15th at 9:30 a.m. This meeting will be for GURA Board members only.

Please note that agenda items may not be considered in the exact order listed, and all times shown are tentative and approximate. Documents for the record may be submitted to the Finance Officer prior to the meeting by email, fax, mail, or in person. For questions about the agenda, please contact City Hall at (503)322-3327. Publications may be available in an alternative format for persons with disabilities, to create access, by contacting the Finance Officer. All City meetings are accessible to persons with disabilities. For questions about the agenda, or if you need special accommodations pursuant to the Americans with Disabilities Act (ADA), please contact city staff at the number listed above. The City of Garibaldi is an equal opportunity provider and employer.

PUBLIC HEARING

GARIBALDI URBAN RENEWAL AGENCY BUDGET COMMITTEE MAY 3, 2023

GARIBALDI URBAN RENEWAL AGENCY APPROVED BUDGET FOR FY 2023-2024

"At this time, pursuant to ORS 294.453, I will open the public hearing in order to give the citizens of Garibaldi the opportunity to comment on the budget approved by the Garibaldi Urban Renewal Agency Budget Committee for Fiscal Year 2023-2024."

"Staff, please present your report."

"Is there any member of the public wishing to comment on the Approved Budget for Fiscal Year 2023-2024?"

"If there is no further discussion, I will close the public hearing at this time."

GARIBALDI URBAN RENEWAL AGENCY BUDGET COMMITTEE

STAFF REPORT

**APPROVAL OF GARIBALDI URBAN RENEWAL AGENCY BUDGET FOR
FY 2023-2024 ENDING JUNE 30, 2024**

Agenda Date: May 3, 2023

Prepared by: Marni Johnston, Finance Officer

For the Garibaldi Urban Renewal Agency Budget Committee's consideration, please find "Budget Committee Action-Final Approval of the Garibaldi Urban Renewal Agency FY 2023-2024 Proposed Budget Document, by the Garibaldi Urban Renewal Agency Budget Committee", attached.

As approved, this document will formally finalize the completion of the FY 2023-2024 Budget Committee phase of approving the Garibaldi Urban Renewal Agency budget for fiscal year 2023-2024 and, as required by Oregon Budget Law, will establish and approve the amounts and rates of property taxes to be imposed by the City in Fiscal Year 2023-2024.

RECOMMENDATION

The committee chair shall read the attached Garibaldi Urban Renewal Agency Budget Committee Action and then the Budget Committee shall make a motion to approve the Budget Committee Action.

Recommended motion:

"I move to approve the Budget Committee Action which gives final approval of the Garibaldi Urban Renewal Agency FY 2023-2024 Proposed Budget Document, including any amendments, by the Garibaldi Urban Renewal Agency Budget Committee."

Attachments:

Garibaldi Urban Renewal Agency Budget Committee Action

Garibaldi Urban Renewal Agency Budget Committee Action

Final Approval of the Garibaldi Urban Renewal Agency FY 2023-2024 Proposed Budget Document, including any amendments, by the Garibaldi Urban Renewal Agency Budget Committee

Approval of the FY 2023-2024 Proposed Budget Document, including amendments, by the Garibaldi Urban Renewal Agency Budget Committee and submitting the approved Budget to the City Council and recommending adoption.

WHEREAS, pursuant to Oregon budget law, and after careful consideration, Garibaldi's Budget Committee has comprised and approved a balanced Budget for the Garibaldi Urban Renewal Agency for FY 2023-2024;

WHEREAS, the proposed FY 2023-2024 Budget contains best estimates for projected revenues and expenditures; and

WHEREAS, the Budget Committee has reviewed all estimated revenues and expenditures, for all City Departments and funds, for FY 2023-2024, making modifications and changes where appropriate.

THEREFORE, THE GARIBALDI URBAN RENEWAL AGENCY BUDGET COMMITTEE, has approved and authorized the City to request for the Garibaldi Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c. Article IX, of the Oregon Constitution and ORS Chapter 457.

After completing all obligations required under Oregon Budget Law, the Garibaldi Urban Renewal Agency Budget Committee hereby approves the FY 2023-2024 Proposed Budget, as amended, comprised of revenues and expenditures for all City funds and departments and submits the Approved FY 2023-2024 Budget to the City Council for further consideration and recommended adoption.

APPROVED BY THE GARIBALDI URBAN RENEWAL AGENCY BUDGET COMMITTEE ON THIS 3RD DAY OF MAY 2023

Garibaldi Urban Renewal Agency Budget Committee Chair



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Office: (503) 322-3327 | Fax: (503) 322-3737
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City of Garibaldi Budget Committee Agenda

Wednesday, May 3, 2023 – 10:00 am

Community Hall, Garibaldi City Hall, 107 6th Street, Garibaldi, OR 97118 and via Zoom

* Go to [zoom.us / join](https://zoom.us/join) * Call in: (253) 215-8782 * ID: 503 322 3327 * Password: 97118

- I. CALL TO ORDER
- II. MINUTES
 - a. Approval of Minutes: April 25 2022 City of Garibaldi Budget Committee Meeting
- III. ELECTION OF CHAIR
- IV. PUBLIC COMMENT ON THE PROPOSED BUDGET
- V. RECEIPT OF BUDGET MESSAGE AND PROPOSED FY 2022-2023 BUDGET
- VI. PUBLIC HEARING: STATE SHARED REVENUES
- VII. BUDGET COMMITTEE WORK SCHEDULE
- VIII. ADJOURNMENT

Please note that agenda items may not be considered in the exact order listed, and all times shown are tentative and approximate. Documents for the record may be submitted to the Finance Officer prior to the meeting by email, fax, mail, or in person. For questions about the agenda, please contact City Hall at (503)322-3327. Publications may be available in an alternative format for persons with disabilities, to create access, by contacting the Finance Officer. All City meetings are accessible to persons with disabilities. For questions about the agenda, or if you need special accommodations pursuant to the Americans with Disabilities Act (ADA), please contact city staff at the number listed above. The City of Garibaldi is an equal opportunity provider and employer.

Public Hearing

City of Garibaldi Budget Committee May 3, 2023

State Revenue Sharing

"At this time, pursuant to ORS 221.770, I will open the public hearing in order to give the citizens of City of Garibaldi the opportunity to comment on the use of State Revenue Sharing funds in the City of Garibaldi's Budget for Fiscal Year 2023-2024."

"Staff, please present your report."

"Is there any member of the public wishing to comment on the proposed use of State Revenue Sharing for Fiscal Year 2023-2024?"

"If there is no further discussion, I will close the public hearing at this time."

CITY OF GARIBALDI BUDGET COMMITTEE

STAFF REPORT

PUBLIC HEARING STATE SHARED REVENUES

Agenda Date: May 3, 2023

Prepared by: Marni Johnston, Finance Officer

BACKGROUND

State Law requires that all cities participating in the State Shared Revenue Program conduct a public hearing before the budget committee in order to take public comment on the possible uses of the funds.

A public notice of the scheduled hearing was posted in The Headlight Herald on April 25, 2023.

The proposed budget includes estimated revenue from state shared revenues in the amount of \$105,310. The attached spreadsheet shows the breakdown by fund.

RECOMMENDATION

The Budget Committee shall conduct a public hearing pursuant to the attached Public Hearing Script.

Attachment

- A. Spreadsheet of State Shared Revenue estimates for budget year 2023-2024
- B. Public Hearing Script

PUBLIC HEARING

CITY OF GARIBALDI BUDGET COMMITTEE MAY 3, 2023

STATE REVENUE SHARING

"At this time, pursuant to ORS 221.770, I will open the public hearing in order to give the citizens of Garibaldi the opportunity to comment on the use of State Revenue Sharing funds in the City of Garibaldi's Budget for Fiscal Year 2023-2024."

"Staff, please present your report."

"Is there any member of the public wishing to comment on the proposed use of State Revenue Sharing for Fiscal Year 2023-2024?"

"If there is no further discussion, I will close the public hearing at this time."

CITY OF GARIBALDI

STATE SHARED REVENUE ESTIMATES

TOTAL ESTIMATED

| | REVENUE | FUND |
|---------------------------|-------------------|------------------|
| HIGHWAY FUND (GAS TAXES) | \$ 78,304 | Street Fund 200 |
| LIQUOR TAX | \$ 13,271 | General Fund 100 |
| CIGARETTE TAX | \$ 609 | General Fund 100 |
| MARIJUANA TAX | \$ 1,126 | General Fund 100 |
| STATE REVENUE SHARING | \$ 12,000 | General Fund 100 |
| TOTAL GENERAL FUND | <u>\$ 27,006</u> | |
| TOTAL STREET FUND | <u>\$ 78,304</u> | |
| GRAND TOTAL | \$ 105,310 | |

Highway fund revenues: Restricted to road-related purposes: Budget includes street lighting, maintenance, and street paving

Liquor tax revenues: General Government purposes without program restrictions

Cigarette tax revenues: General Government purposes without program restrictions

Marijuana tax revenues: General Government purposes without program restrictions

Non-Per Capita Based State Shared Revenue for Cities: State marijuana taxes and liquor

PUBLIC HEARING

CITY OF GARIBALDI BUDGET COMMITTEE MAY 3, 2023

CITY OF GARIBALDI APPROVED BUDGET FOR FY 2023-2024

"At this time, pursuant to ORS 294.453, I will open the public hearing in order to give the citizens of Garibaldi the opportunity to comment on the budget approved by the City of Garibaldi Budget Committee for Fiscal Year 2023- 2024."

"Staff, please present your report."

"Is there any member of the public wishing to comment on the Approved Budget for Fiscal Year 2023-2024?"

"If there is no further discussion, I will close the public hearing at this time."

CITY OF GARIBALDI BUDGET COMMITTEE

STAFF REPORT

APPROVAL OF CITY OF GARIBALDI BUDGET FOR FY 2023-2024 ENDING JUNE 30, 2024

Agenda Date: May 3, 2023

Prepared by: Marni Johnston, Finance Officer

Congratulations to the Garibaldi Budget Committee and thank you for all your hard work!

For the Budget Committee's consideration, please find "Budget Committee Action-Final Approval of the City of Garibaldi FY 2023-2024 Proposed Budget Document, by the Garibaldi Budget Committee", attached.

As approved, this document will formally finalize the completion of the FY 2023-2024 Budget Committee phase of approving the City of Garibaldi budget for Fiscal Year 2023-2024 and, as required by Oregon Budget Law, will establish and approve the amounts and rates of property taxes to be imposed by the City in Fiscal Year 2023-2024.

RECOMMENDATION

The committee Chair shall read the attached Budget Committee Action and then the Budget Committee shall make a motion to approve the Budget Committee Action.

Recommended motion:

"I move to approve the Budget Committee Action which gives final approval of the City of Garibaldi FY 2023-2024 Proposed Budget Document, including any amendments, by the Garibaldi Budget Committee."

Attachments:

Budget Committee Action

Budget Committee Action

Final Approval of the City of Garibaldi FY 2023-2024 Proposed Budget Document, including any amendments, by the Garibaldi Budget Committee

Approval of the FY 2023-2024 Proposed Budget Document, including amendments, by the Garibaldi Budget Committee and submitting the approved Budget to the City Council and recommending adoption.

WHEREAS, pursuant to Oregon budget law, and after careful consideration, Garibaldi's Budget Committee has comprised and approved a balanced Budget for the City of Garibaldi for FY 2023-2024;

WHEREAS, the proposed FY 2023-2024 Budget contains best estimates for projected revenues and expenditures; and

WHEREAS, the Budget Committee has reviewed all estimated revenues and expenditures, for all City Departments and funds, for FY 2023-2024, making modifications and changes where appropriate.

THEREFORE, THE CITY OF GARIBALDI BUDGET COMMITTEE, has approved and authorized the City to levy the permanent rate of \$2.2213 per thousand of assessed value for the General Fund, to levy for the purpose of funding Fire Department personnel in the Personnel Services category of the Fire Department at the rate of \$1.35 per \$1,000 for a local option tax approved by the voters of Garibaldi on November 8, 2022, and to levy \$39,719 for debt service for a general obligation bond as approved by the voters of Garibaldi March 28, 1995.

After completing all obligations required under Oregon Budget Law, the City of Garibaldi Budget Committee hereby approves the FY 2023-2024 Proposed Budget, as amended, comprised of revenues and expenditures for all City funds and departments and submits the Approved FY 2023-2024 Budget to the City Council for further consideration and recommended adoption.

APPROVED BY THE BUDGET COMMITTEE ON THIS 3RD DAY OF MAY 2023

Budget Committee Chair