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REGULAR GARIBALDI CITY COUNCIL MEETING

Monday, December 11, 2017

Council Chambers, 107 6th Street, Garibaldi, 7:00 P.M.

I. CALL TO ORDER

Mayor Suzanne McCarthy called to order the regular City Council meeting at 7:00 p.m. Present were Council members Jordan Grice, Judy Riggs, Norm Shattuck and Marlene Westerfield, Jack Anderson, Connye Corey, Paul Daniels, Joe Gierga, Siggie Gierga, Susan Newman, Rolland Sheldon, JoAnne Smith, Deputy Troy Jackson and Deputy Michael Reeves, Fire Chief Jay Marugg, Garibaldi Public Works System Operator Martin McCormick, City Manager John O'Leary, Administrative Assistant 2 Kylie Poklikuha, and approximately 12 others.

II. PUBLIC HEARING

Mayor McCarthy read aloud the following, "This is a public hearing of the Garibaldi City Council to hear public testimony on the proposed changes to the service rates for R Sanitary Service within the City of Garibaldi. Per the rules of the exclusive franchise agreement between the City and R Sanitary Service, the Garibaldi City Council will take any testimony tonight into consideration before taking action on the proposed rates. Per the requirements of the existing franchise agreement, a notice for this hearing was run in the November 22, edition of the Headlight Herald. The proposed rate schedule has been available at Garibaldi City Hall for inspection by the public since that time, and tonight the Council will either make a decision on approving the proposed rates, or continuing this hearing to another date. At this time, I will ask if the City Manager has received any written correspondence or testimony regarding this matter."

O'Leary read aloud correspondence received from Jane Anderson, 602 Fir Avenue, regarding the possibility of adding mandatory garbage service to city water/sewer service to eliminate burn barrels, and reduce trash dumping in the city and forests.

Mayor McCarthy read aloud the following, "At this point, I'll ask if there are any comments from the public regarding the proposed rate increase. Please state your name and address for the record, and please keep your comments to three minutes or less."

Hearing none, Mayor McCarthy closed the hearing at 7:06pm.

III. CONSENT CALENDAR

Mayor McCarthy asked if any council member wanted to remove any item from the Consent Calendar to Old Business. Cn Shattuck requested Item A be removed. Mayor McCarthy asked for a motion on the amended Consent Calendar.

B. Approval of Minutes – May 30, 2017 Regular City Council Meeting

MOTION made by Cn Grice to approve the consent calendar as amended. Seconded by Cn Riggs. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.

IV. PUBLIC COMMENT

Connie Corey, 910 Birch – Question on Fire Chief progress, Assistant City Manager/Finance Officer question and lack of updated minutes online

JoAnne Smith, 400 3rd - Assistant City Manager/Finance Officer posting in Headlight Herald timing.

Susan Newman, 810 Birch – Complaint of motor homes moving around town, littering, would like to know what can be done regarding enforcement and the need for a full time Assistant City Manager/Finance Officer.

Rolland Sheldon, 615 Ginger – Questioned where the money for the position of Assistant City Manager/Finance Officer is coming from out of the current budget. Noted that this would cost the city a lot of money, and didn't see the need. Commented on the cost of the position. Also noted that the previous Fire Chief should be involved in the interviews for the new Fire Chief. Asked for a definition of "termination for cause" for city employees.

Linda Shattuck, 207 Birch – Stated concerns over the "new" position for Assistant City Manager/Finance Officer, and would like the position to be removed. Expressed concerns with the high salaries of the current City Manager, the new Assistant City Manager/Finance Officer, City Engineer and the new Fire Chief. Stated that she no longer trusts the city, disapproves of paying for the Fire Chief applicants to travel for the interview, and questioned what the Assistant City Manager/Finance Officer will be doing.

Jack Anderson, 602 Fir – Expressed concerns with new Fire Chief and other high paid positions in the city, concerned with five staff in the office and two public works personnel in the field.

Joe Gierga, 606 Ginger – Asked about the status on paving of Ginger Avenue and commented on garbage service.

O'Leary addresses the public comments starting with the status of Ginger Avenue paving, noting that the existing road is not located in the Ginger Ave. right of way, which is one of the issues that city staff wished to address with the project. O'Leary noted that the City has applied for a grant to offset the cost of repaving Ginger Ave. and moving back into the right of way.

O'Leary discussed the status of hiring the new Fire Chief, and responded to some of the issues expressed by the public on this matter.

O'Leary addressed the RV parking issue, noting that the Deputies are working on that problem, and asked that anyone that observes a violation of city code

associated with this issue contact the Sheriff's Department. Deputy Jackson gave out the non-emergency number and stated that if someone calls, an officer will respond and attempt to address the matter.

O'Leary discussed filling the vacant Assistant City Manager/Finance Officer, which was not a new position and had been vacant for the past 18 months. O'Leary commented that he had decided not to fill the position at the time it had been vacated in order to assess the staffing needs of the Admin Department. O'Leary explained that he had reevaluated administrative processes over the course of a year to determine what actions to take, and had determined in the past six months that filling the position was necessary. O'Leary also noted that the Council's goals are all subject to administrative capacity in the City, and explained that to accomplish the City's short-term and long-term goals that an increase in administrative staff was needed. O'Leary explained that he is seeking to hire someone with a skill-set suited to the current needs of the City, and specifically desires to hire someone that can immediately be productive, without extensive training, and assist with complex tasks and functions necessary to accomplish the Council's goals.

O'Leary noted that an employee in Public Works had left the City to take a job with ODOT in October, and that after some consideration O'Leary had decided not to fill that position at the time. O'Leary explained that he was funding the Assistant City Manager/Finance Officer's position in the current fiscal year with the use of resources available from the now-vacant Public Works position, in combination with certain transfers approved by the Council last month. O'Leary also explained that he would evaluate the staffing needs in Public Works in conjunction with the development of the FY 18-19 budget. O'Leary acknowledged the concerns of the public and Council regarding this action, and noted that he and other city staff have been kept apprised of the workload and conditions in Public Works since Repass left. O'Leary also noted that other options were available to the City to meet the current workload of Public Works, such as contracted services, and explained that his primary concern with the current level of the department's staffing had to do with its capacity to respond to emergencies. O'Leary said that he was keeping this issue in mind as he moved forward, and that he would make himself and other city staff available to respond to emergency issues.

O'Leary addressed a comment regarding the advertisement for the job of Assistant City Manager/Finance Officer in the Headlight Herald. He noted that he had taken the action to run the ad on November 22, before the Council had taken action on the position during their meeting on November 20. O'Leary explained that if the Council had expressed any concerns during the meeting, he wouldn't have accepted any applications or initiated the process of hiring for the position until those concerns had been addressed.

Cn Shattuck questioned the longevity of Sheriff's Deputies working for the City. O'Leary explained that the both the City and the County have struggled with employee retention, but noted that Sheriff's Department has worked with the City on this issue and has done everything possible to provide a long-term deputy for the City. There was further discussion about this and other topics noted above.

- V. PRESENTATIONS
Nothing Scheduled
- VI. CORRESPONDENCE - North Coast Salmon & Steelhead Enhancement Fund, Inc.
Thank you-letter received from North Coast Salmon & Steelhead Enhancement Fund, Inc. O'Leary noted that Mayor McCarthy and others volunteer are making sack lunches for this event again this year.
- VII. COMMUNITY REPORT
[NONE]
- VI. OLD BUSINESS
A. Approval of Minutes - November 20, 2017 Regular City Council Meeting
MOTION made by Cn Grice to approve Item A of the Consent Calendar of the Minutes of the November 22, 2017 Regular City Council Meeting. Seconded by Cn Westerfield . AYES: Grice, McCarthy, Riggs, and Westerfield. NAYS: Shattuck. Motion passed.
- IX. NEW BUSINESS
A. Emergency Preparedness Manager - Resignation Letter
Council discussed Terry Kandle's resignation letter and accepted it by consensus. O'Leary recommended the new Fire Chief be involved in Emergency Preparedness once the position is filled.
- B. Ordinance Amending the Solid Waste Collection Franchise with R-Sanitary - Renewal
O'Leary noted that the renewal extends the franchise agreement for another ten years and there can be rate increases with a public hearing and resolution. Discussion. Cn Westerfield noted that adding mandatory garbage service would be an issue to add.
MOTION made by Cn Werterfield to adopt an ordinance of the City of Garibaldi amending the Solid Waste Franchise Agreement with R Sanitary Service, and amending the Garibaldi Municipal Code, chapter 8.05, ordinance number 287, ordinance number 165, and ordinance number 318, to renew the City's agreement with R Sanitary Service with all of the same conditions of the current agreement for a period of ten years. Seconded by Cn Grice. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.
- C. Resolution Approving Service Rate Increase for R-Sanitary
MOTION made by Cn Riggs to approve a resolution approving a rate increase for the solid waste collection services provided by R Sanitary Service pursuant to Ordinance number 165 as amended. Seconded by Cn Grice. AYES: Grice, McCarthy, Riggs, Shattuck, and Westerfield. NAYS: None. Motion passed.
- D. Procurement of New Water Metering System
O'Leary reported that he intended to develop a replacement plan for the City's current water metering system. O'Leary noted that the current

system consists of meters that are over 30 years old, and that these older meters cannot be relied on to be accurate as more time goes by. He explained the City may be eligible for an Oregon Infrastructure Finance Authority (IFA) low interest loan, which would allow the City to replace all the meters at once. He noted that the City would be able to take advantage of new technology that would reduce staff time if the all the existing meters are replaced at the same time. O'Leary noted that the system staff was considering would use technology that would broadcast usage data over a secure cellular network. The meters report their data every fifteen minutes to a software-based monitoring system, which would allow for improved customer service and create better water system monitoring. Council expressed no concerns over O'Leary developing a proposal for Council, and O'Leary said that he would report back on this at a later date.

IX. STAFF REPORTS

Public Works. Report provided in packet. No discussion.

City Engineer. Report provided in packet. Lettenmaier noted that the Community Hall project is getting back on track:

Legal. None.

Fire Department. None.

Police Department. None

Planning/Admin Department. O'Leary reported that there has been a considerable amount of planning and land use development going on around town, including the possibility of another 6-unit development.

X. COUNCIL REPORTS

Cn Westerfield - None.

Cn Riggs - None.

Cn Shattuck - None.

Cn Grice - Stressed the importance of police presence and patrols around Garibaldi.

Mayor McCarthy - None.


XI. ADJOURNMENT

Mayor McCarthy adjourned the meeting at 9:00 p.m.

ATTEST:



John O'Leary, City Manager



Suzanne McCarthy, Mayor